1778-Z

"Built Like a Skyscraper"

SHAW-WALKER

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Factory and Executive Offices: MUSKEGON, MICHIGAN

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Dealers in All Parts of the World

1927

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THE SHAW-WALKER COMPANY
MUSKEGON, MICH.

What "*Built Like a Skyscraper*" Means to You

"BUILT Like a Skyscraper" is something more than a light description of a filing cabinet. It is today the slogan or trade mark of quality in filing equipment. The reputation of Shaw-Walker is its greatest asset and is backed by every piece of "Built Like a Skyscraper" office equipment. When we place one of our products in your office for your use, we place our reputation in your hands.

If it does not fulfill your expectations of quality and lasting service, or what is more important, if it does not function satisfactorily as a piece of machinery, giving you prompt and easy access to all it holds—then it does not command your good will upon which we depend for our future business.

Since a manufacturer should know more about the proper use and application of his goods than any single user does, we combine in our sales force a by-product of great value to you—a capacity to make our equipment give you the things you buy it for. Filing cabinets are not purchased primarily to furnish an office but to properly house records for future reference, and unless this result is obtained you make a purchase under a misapprehension.

Not only must your records be available but they must be available at a low cost. Like any other piece of machinery, the labor used in its operation far out matches its original cost within the first year of its use, and if you purchase filing equipment correctly, *you will consider the labor cost of using it more than the original cost of installation.*

"Built Like a Skyscraper" men are trained to give you sound advice on operation. It's a by-product of our sale to you. Neither does it terminate with the sale. It's always available to our customers. It is without expense to you. It's part of our idea of merchandising—of building for the future.

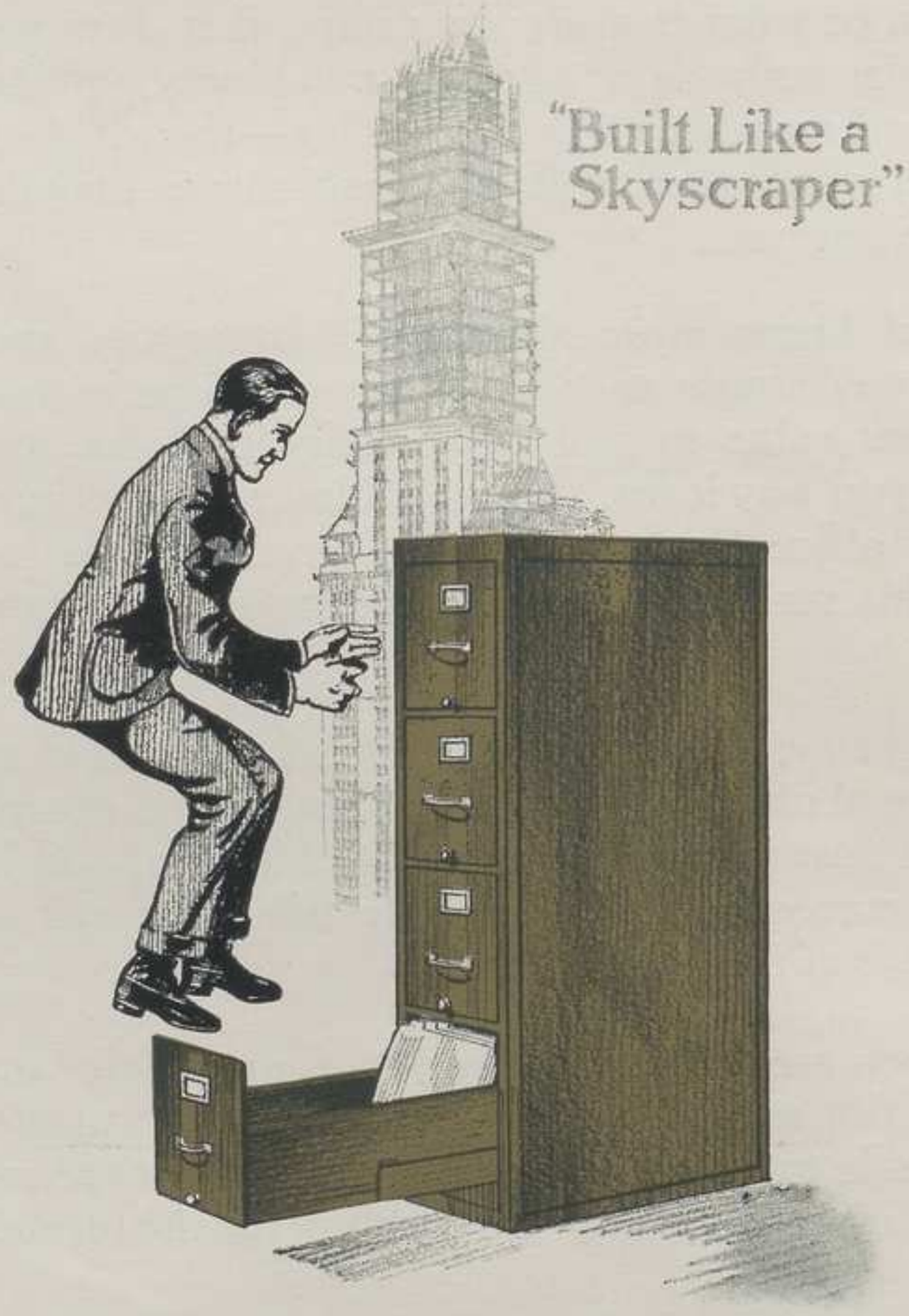
Appraisal Co. Pa. 10/10/61

Essentials of Good Office Equipment

THE seven essentials of steel office equipment are strength, rigidity, easy operation, noiselessness, economy of floor space, maximum capacity and good design.

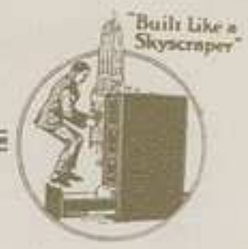
Strength and rigidity are required for durability and long life. Easy operation is required for efficiency, noiselessness for comfort and peace, economy of floor space and maximum capacity for low office rentals, and good design for beauty.

Beautiful office equipment costs no more to build than the ordinary kind—it simply requires more brains to design it. Since your office is very often the badge of your own quality and the token of your service, don't overlook the last essential when you make your selection.



STRENGTH

JUMP into an open drawer of a Shaw-Walker steel letter file with all your might and main. Then jump out. The drawer is just the same as it was. It still continues to run silently, smoothly, and speedily. This extreme test is proof of Shaw-Walker "Skyscraper" construction.



RIGIDITY

DO a hand stand on a loaded Shaw-Walker drawer. Even that will not impair its smooth, silent, speedy action. The slide will still operate as freely as before. It will coast in or out at a touch.

EASY OPERATION

A THIN silk thread in the hands of a child will pull the drawer open without breaking, because the drawer starts on roller bearings, not on the usual wheels. The coasting action then makes the rest of its travel as light as a feather.

MAXIMUM CAPACITY

THE capacity of the drawer is determined by the depth of the case, less the loss of the follower block mechanism, the lock space and drawer front. With an outside case depth of 27″, each Shaw-Walker drawer gives a net filing capacity of 25″ and we believe this is the maximum for economical and convenient use. A 40″ depth is obviously unworkable.

No file clerk could reach the back of the drawer and the result of our experience is that any increase in depth over 27″ is very doubtful capacity as it is too far away to be convenient for reference or filing and consequently the file clerk does not use it.

The vanishing point of utility is very close to 27″ and larger cases at the same price give no more workable capacity and take up expensive office room, not only because of the space they occupy but because of the greater space that must be provided to get the drawer out its full length. Also a 27″ drawer may be pulled out by the file clerk as an arm operation. If longer, it becomes a walking operation.

GOOD DESIGN

A BEAUTIFUL piece of furniture requires first and foremost good proportion. Then careful attention to details—fine trimmings and a pleasing finish. Shaw-Walker equipment is architecturally perfect in line and proportion. The finish is lasting.

In making all Shaw-Walker products we have very clearly in mind the appearance of your office as well as the utility and practical value.

A girl at a drawer fully extended and reaching the correspondence in the rear of the drawer

NOISELESSNESS

THE banging and squeaking of office equipment distracts office employees, disturbs visitors, frays the nerves and adds to the confusion of a busy office.

All Shaw-Walker equipment is built to operate silently, and the elimination of lost motion adds greatly to the life of the files.

The quietness of the drawer movement in Shaw-Walker files is appreciated by all Shaw-Walker users.

ECONOMY OF SPACE

THE size of your office depends upon the number of your employees and the amount of your office furniture and equipment.

Any reduction in the space required for either reduces your rental, and the high cost of desirable offices makes economy of space a factor in reducing office costs. All Shaw-Walker equipment economizes on the inside as well as the outside dimensions. Good engineering reduces the width of the files to the minimum without sacrifice to strength.

Five Shaw-Walker files equal in width to four of another make

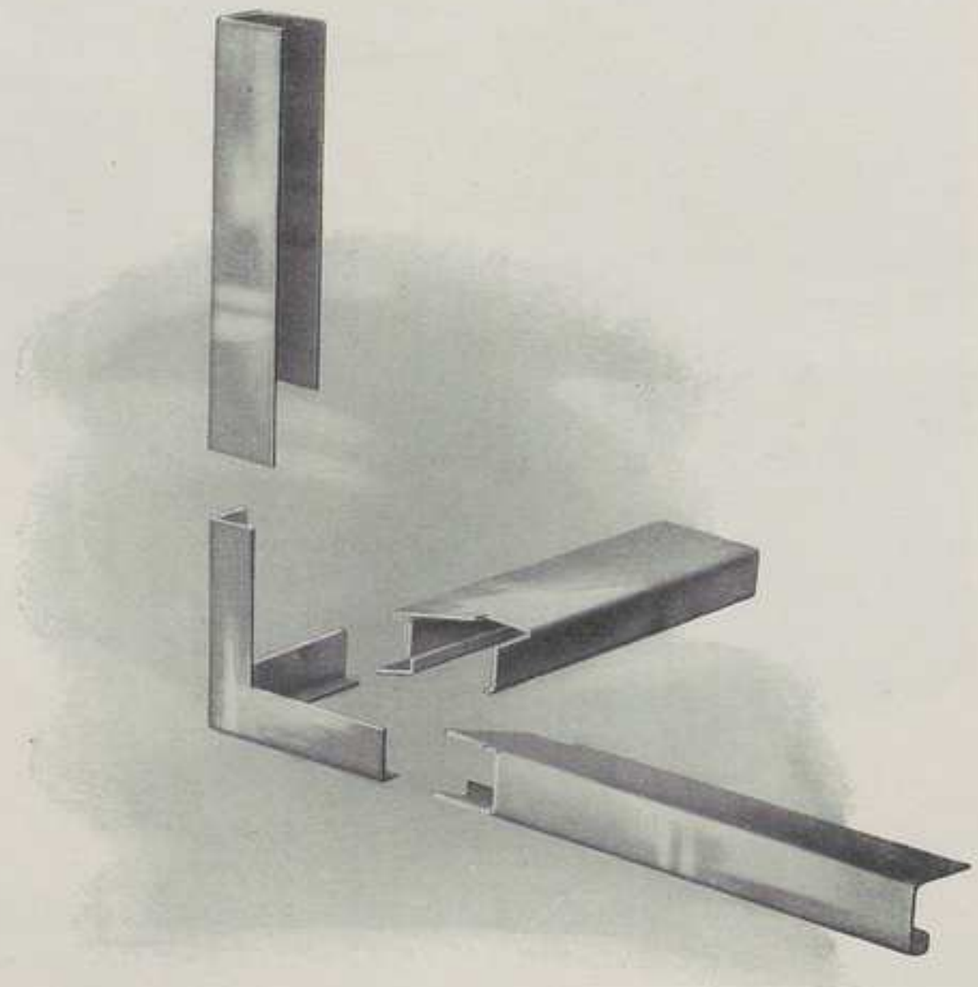
The 4 drawer high case is, for all general purposes, the most desirable. The average height of women is less than men and the top drawer of a 4 drawer case is about as high as the ordinary girl can work to advantage. Labor is the greatest and ever present factor of expense in any business and it is poor economy to reduce its efficiency because of a theoretical saving in office space by piling letter drawers one on top of another out of convenient range of the operator.

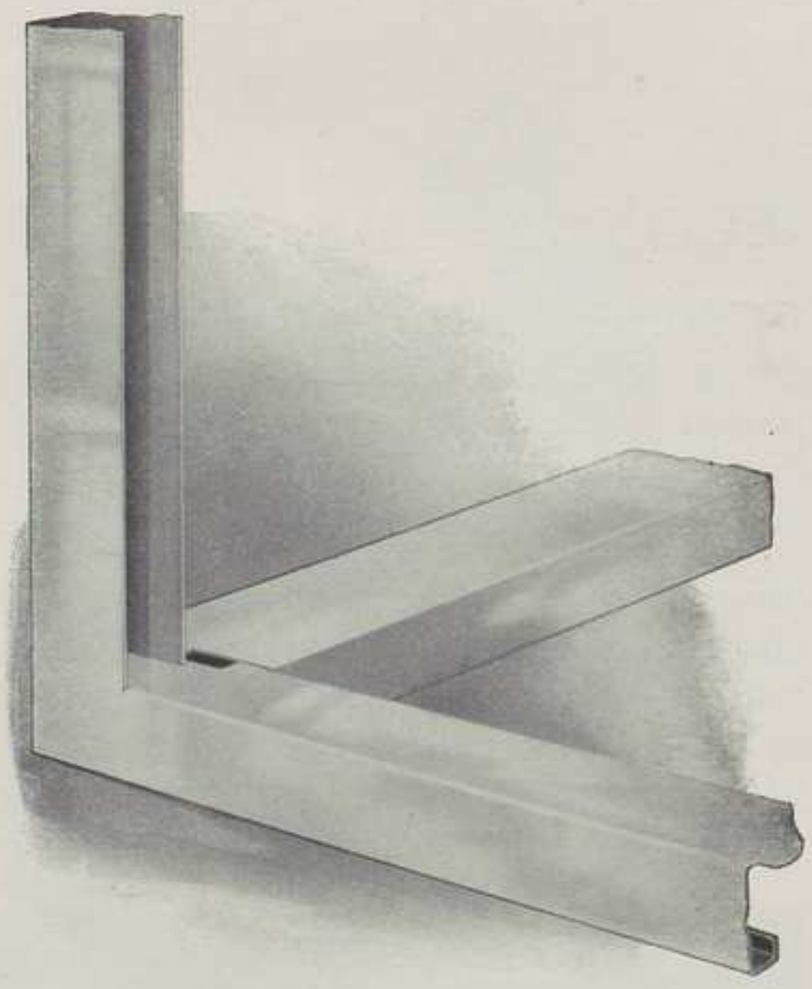
How We Build the Seven Essentials into "Built Like a Skyscraper" Filing Equipment

BUILDING a filing cabinet like a "Skyscraper" is a radical departure from the cake-box design where the sheets are bent and turned and joined by nuts or welds.

"Built Like a Skyscraper" means that there is a framework of angles—channels, sills, cross pieces and uprights joined together to form the skeleton of the case. Instead of filling in the sides, front and back with glass and terracotta as in a building, they are filled with steel sheets. This design permits of concentrating the strength and weight of steel where the stress and strain comes and using lighter material where only finished surfaces are desired.

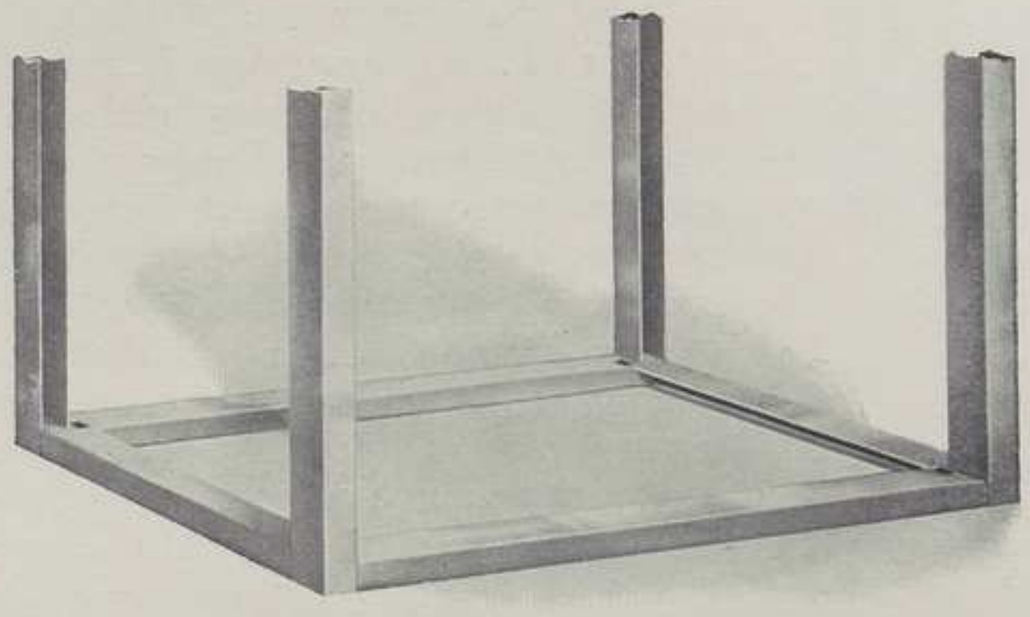
This design gives strength, rigidity, and is the first step toward noiselessness and economy of space.





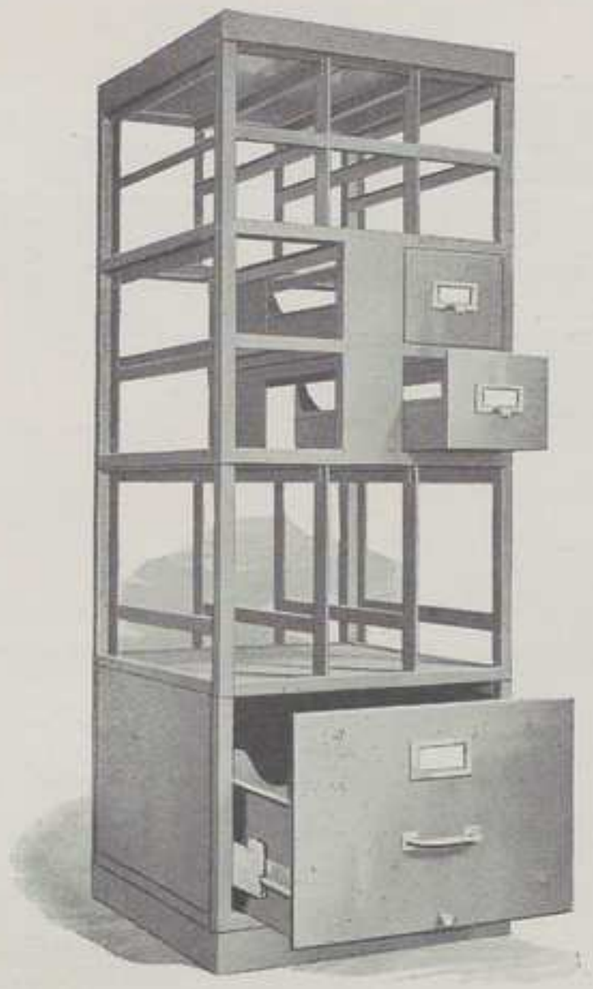
THE illustrations above show how three channels for the end and front sill and upright are joined together by a three-way angle. They interlock so as to brace each other engineeringly.

The illustration at the right shows these three channels after they have been welded together. If a file were thrown out of a window, this corner would not break.

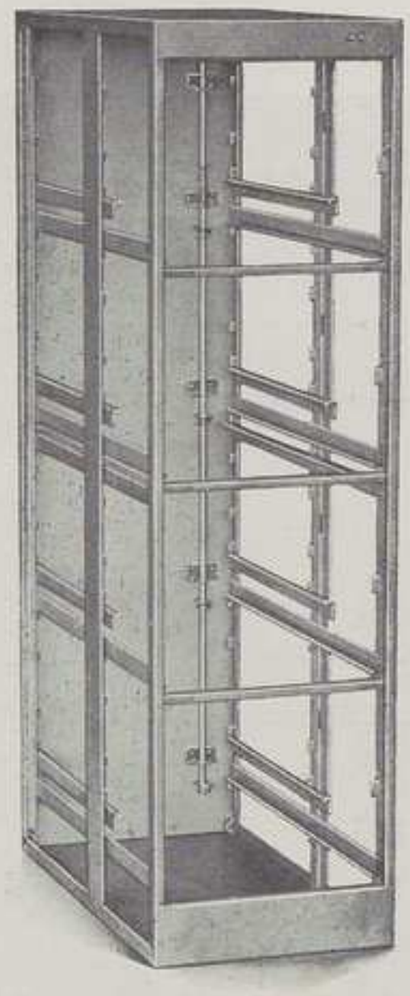


METAL is concentrated at the points of strain—the four corners. When the two slides and back are filled in and the drawer hung in place, the illustration becomes a No. 1504 sectionet. All Shaw-Walker steel equipment is truly "Built Like a Skyscraper."

You Can See What "Built Like a Skyscraper" Means



THE illustration above shows the skeleton view of a stack of sectionets without ends or backs. Note the similarity of the construction of this stack to the frame-work used in building a skyscraper. The only difference is that spot welding is used to connect the various members instead of riveting. The strength of this type of construction lies in the heavy channels, most of which are compound, the placing of the angles and the interlocking Tee Head which join altogether in one solid piece.



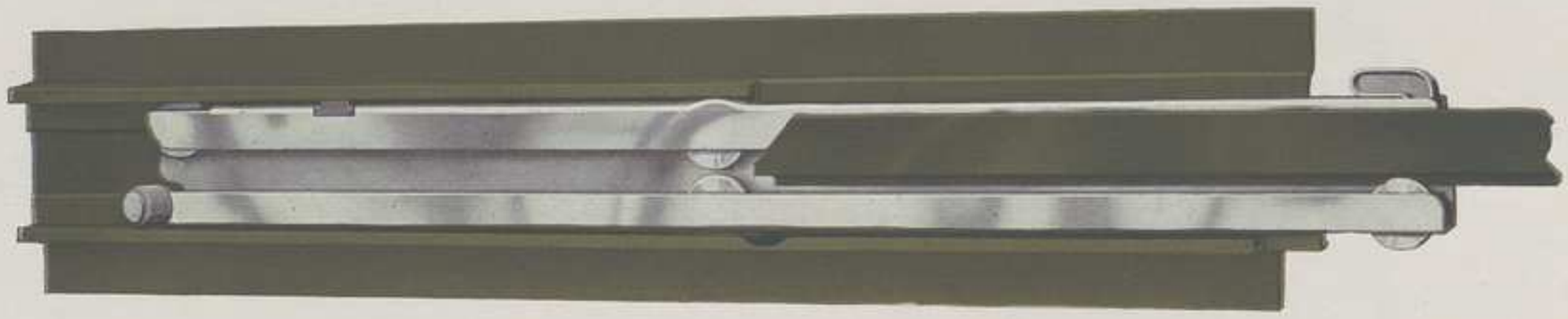
A SKELETON view of the "Skyscraper" construction of a four drawer vertical file is also shown. It cannot be too forcibly impressed that the "Skyscraper" construction is more than a trade mark or a name. It insures perfect operation and a long life to all equipment which embodies this principle.

Details of the various methods of assembly for the four-drawer upright are shown on pages 14 and 15.

NO NUTS—NO BOLTS
NO RIVETS—NO SCREWS

WE go the skyscraper one better. By electric spot-welding we join all parts of a Shaw-Walker Steel File into a solid piece of steel. Six hundred and thirty spot-welds, like those shown in this picture, indicate where the powerful electric current (2600° of electric heat) welds separate parts solidly together—never to be torn apart.

The Voluntary Slide



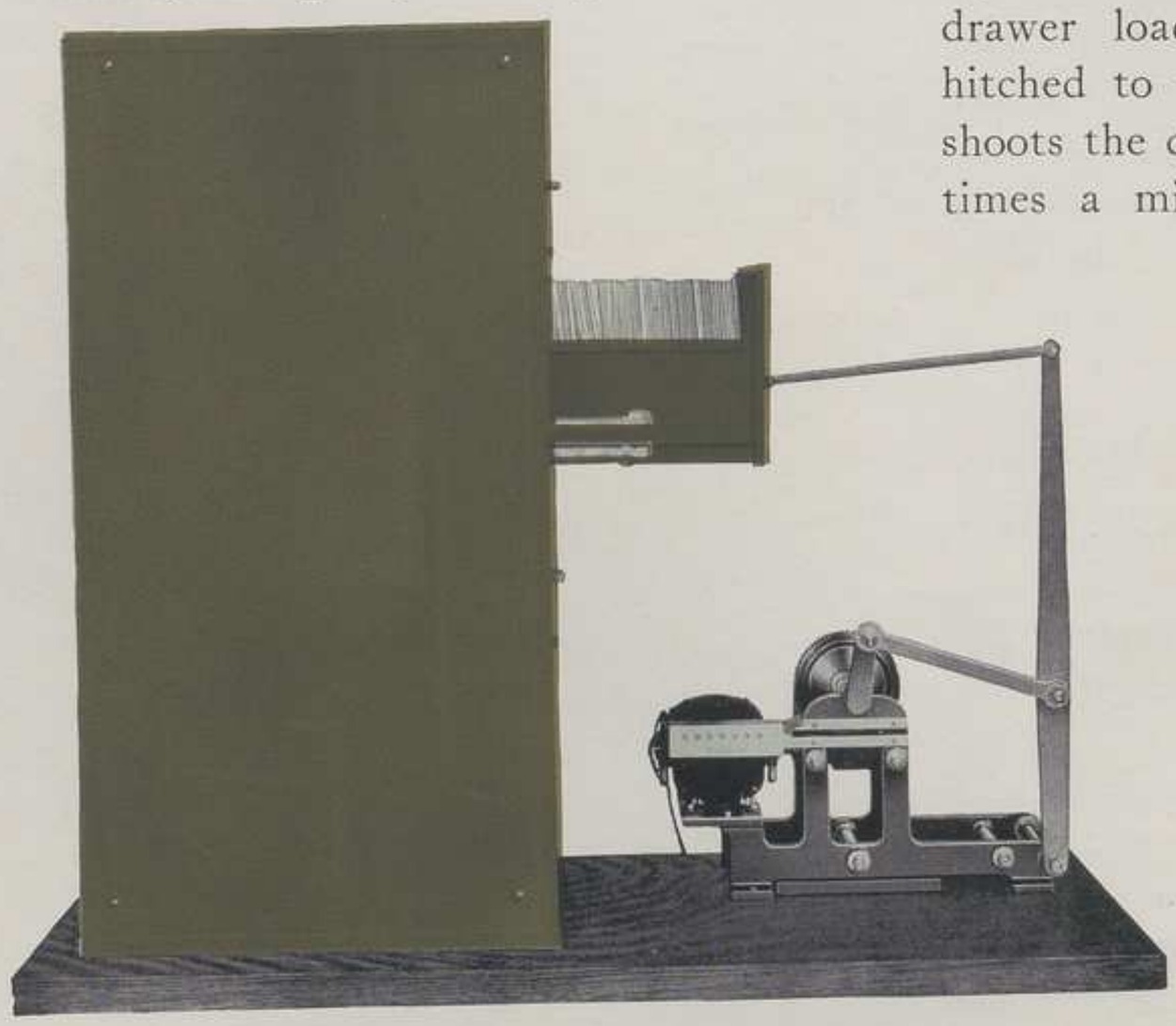
The Shaw-Walker Voluntary Roller Bearing Slide

WHEN you pull out a Shaw-Walker drawer, two of these voluntary slides glide out of their own accord, to support the open drawer. They give a coasting action to the drawer, both outward and inward—even when carrying a full load of correspondence, fifty pounds. Like the engine in your car, they are the vital elements on which the life and usefulness of the file depend.

This is the most expensive slide of this type put into any steel file. As illustrated above it weighs 2¼ pounds, or nearly double that of some others. It is made of the very finest material and workmanship.

THE SLIDE IN ACTION

Shaw-Walker drawers will run silent, smooth, and speedy for 100 years without repair or attention. How do we know? By the results of this factory test—a drawer loaded with correspondence is hitched to the machine. The machine shoots the drawer in and out twenty-six times a minute—1560 times an hour. This driving pace is kept up until the drawer has made as many trips in and out as a file drawer in your office would make in 100 years. It starts out lightly and quietly. When unhitched, it is not a heavy, grinding, wornout drawer, as anyone would expect. It is still running lightly and quietly, just the way you want your file drawers to run.



The 100-year Test

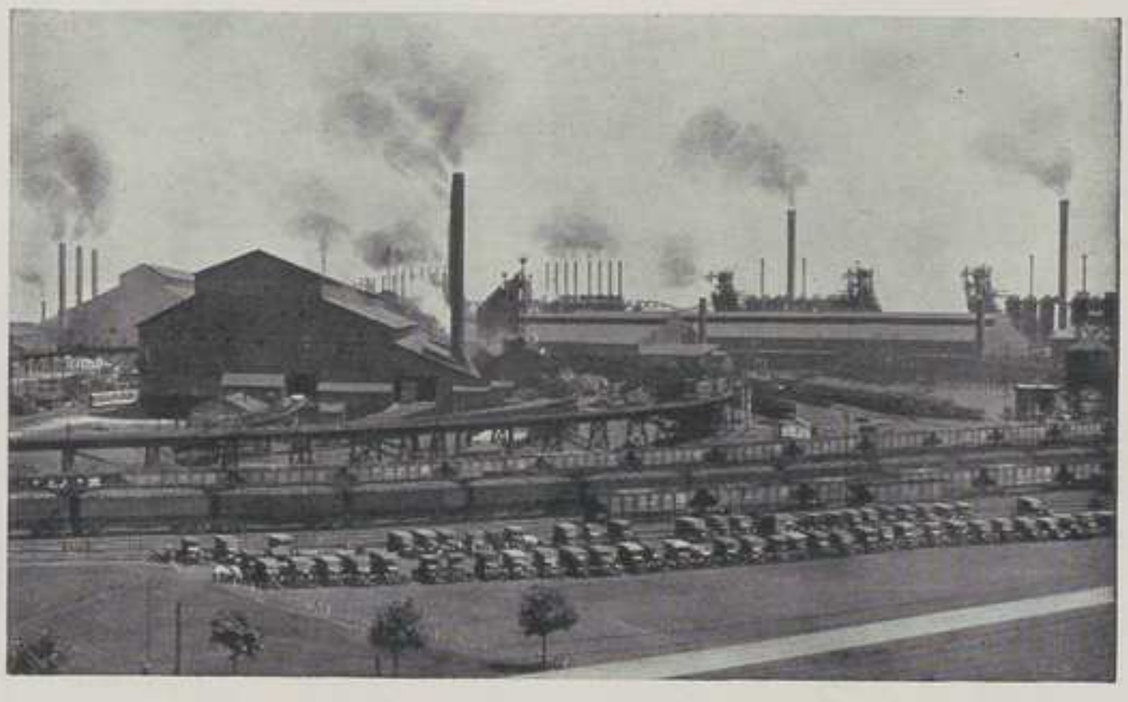
Added Refinements

HIGH QUALITY OF STEEL SHEETS

A SINCERE desire to build the best prompts Shaw-Walker to use the highest quality of steel sheets throughout its entire line of equipment.

There are many grades of steel that might be used—black Bessemer sheets—black open hearth sheets—one pass cold-rolled—one pass cold-rolled and pickled, etc., to the finest furniture sheets which are made from open-hearth steel, pickled twice, cold-rolled twice, annealed, stretcher leveled, resquared and oiled.

Such sheets give a smooth perfect surface free from scale, roller marks, pits and blemishes and is the only sure safe foundation for enameling. The cheaper sheets require filling or puttying or glazing to cover up the imperfections and cannot give the lasting qualities of the higher grade materials.



Steel Mill

SHAW-WALKER FINISH

It should be remembered that the enemy of steel is rust; that the disadvantages of steel for furniture are that it cannot be repaired and refinished like wood; that unlike wood it goes to the bad through rust as soon as the finish comes off and that your only assurance of a long use from steel furniture is that the enamel is expertly applied to a perfectly clean surface of steel free from scale, rust or other imperfections.

Shaw-Walker believes that this invisible quality is of great importance to the customer and so to the highest quality of steel sheets we apply a special enamel that for toughness, hardness, polishing, immunity from alkali, has no equal.

A Piece of Steel Rusting through the Enamel

You will find all Shaw-Walker finishes with a brightness that is beautiful and attractive; a hardness that is not easily scratched; a toughness that does not flake off; with an immunity from water and floor washes and a permanency that will add many years of life to your equipment and amply repay you for any slight difference in original costs.

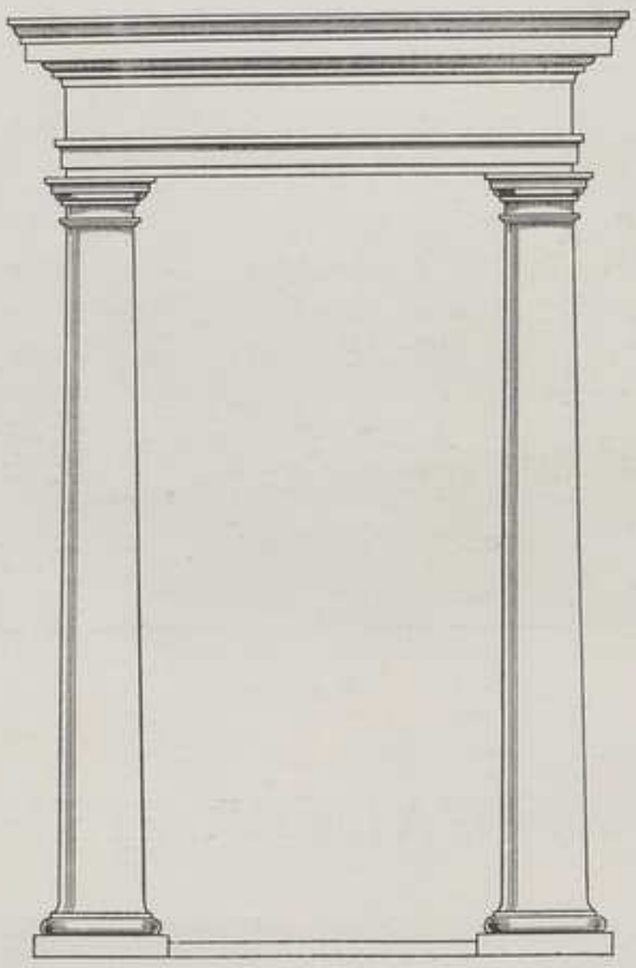
Added Refinements

TRIMMINGS

Solid cast bronze, second only to French gold plate, is used quite generally throughout all Shaw-Walker equipment (one or two low-priced pieces use brass plate). Bronze may tarnish as wood may weather, but it does not rust nor turn black and is more beautiful with age.

DESIGN

The whole question of beauty of design is so linked up with construction, finish, hardware and details that it is difficult to describe. It's like all art—something nearly every one feels and appreciates but few can talk about intelligently.



Offices used to be work shops only. Today they are sales offices and as such radiate an influence on employees, visitors and customers that brings its return in better service, more business and larger profits. Good design is not necessarily a question of greater cost of manufacturing. It requires more brains at the drafting table, but the rebounding influence of a good office on your own quality and service is so marked as to make it an important factor in selecting your equipment—especially when it costs but little, if any more than the ordinary lifeless kind.

FINISHES—STOCK AND SPECIAL

Unless otherwise specified all Shaw-Walker files are finished in a beautiful olive green of a neutral tone which will harmonize with any office furnishings. In order to carry out the idea of matched office suites, we also furnish files in standard mahogany and walnut.

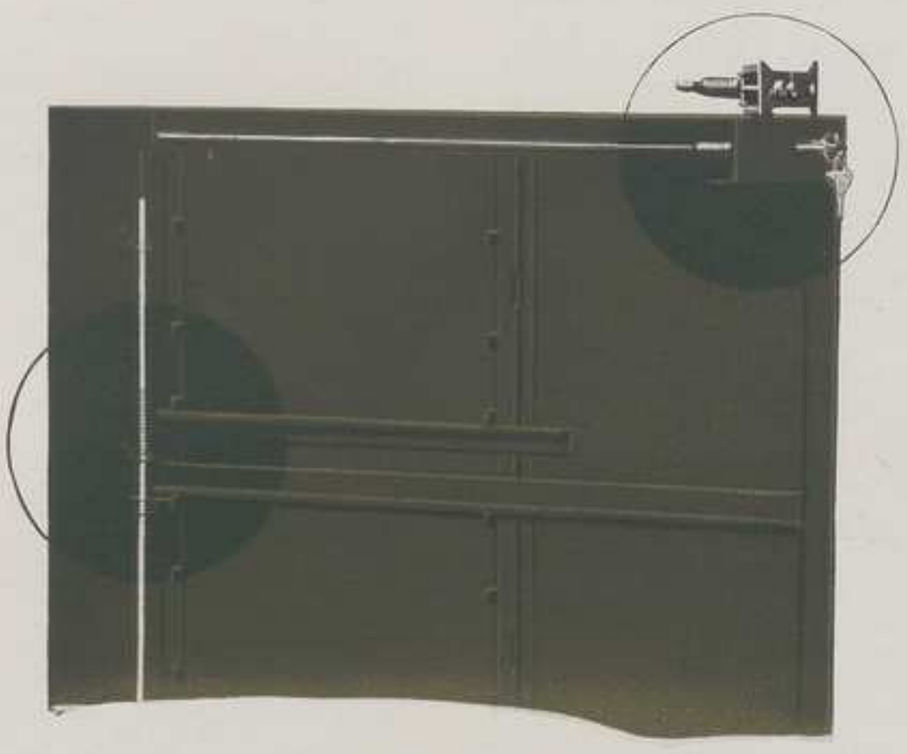
Shaw-Walker Files harmonize in any office

There are a great many cases where a definite match in both color and grain is desired, and the Shaw-Walker Company is fully equipped to take care of such special finishes. All finishes are durable and lasting, and if properly cleaned from time to time, will continue to be an asset to any office.

Added Refinements

THE SIGNAL LOCK

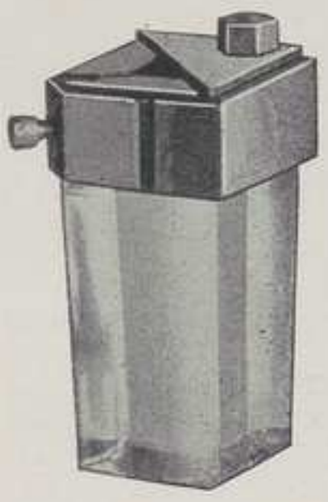
ALL steel sections can be equipped with locks for either individual drawers or for all drawers in a section. The locks are primarily of two kinds—the flat key lock and the signal with paracentric lock.



The illustration above shows the Shaw-Walker signal lock. When the unit is locked, the signal bar is flush with the front of the case, and when it is unlocked, the signal arm protrudes. Thus at a glance, it is always evident whether the case is locked or not.

To lock it, all that is necessary is to push the signal arm in. To unlock, insert the key and turn. This automatically forces the arm out and it remains in this position until the case is relocked.

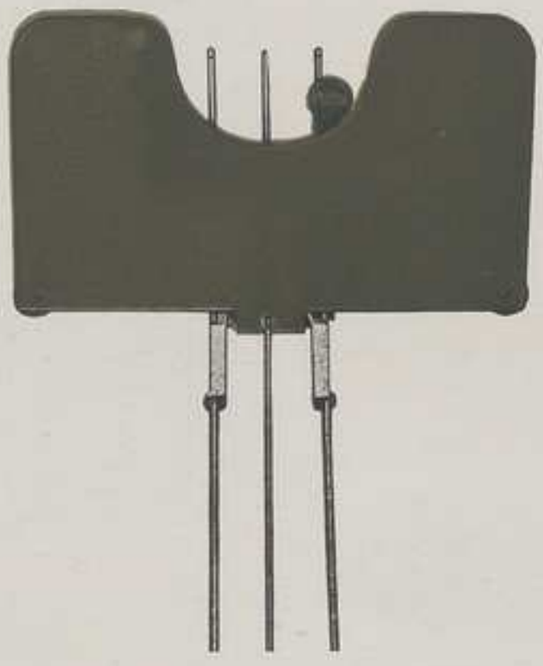
GLASS LEGS



It is sometimes desirable to place filing cabinets on legs. Glass legs, which are 4⅝″ high, are recommended because there is no finish to come off or mar, and the glass is not affected by floor cleaners. These legs can be installed in the field.

POSITIVE ACTING FOLLOWER BLOCK

Strong, durable and compact, this follower block works with a touch. Never binds, nor gets out of order, nor



scrapes nor scratches. There are no rough edges on which to cut or hurt the fingers. It has many good points with no weaknesses that we can discover.

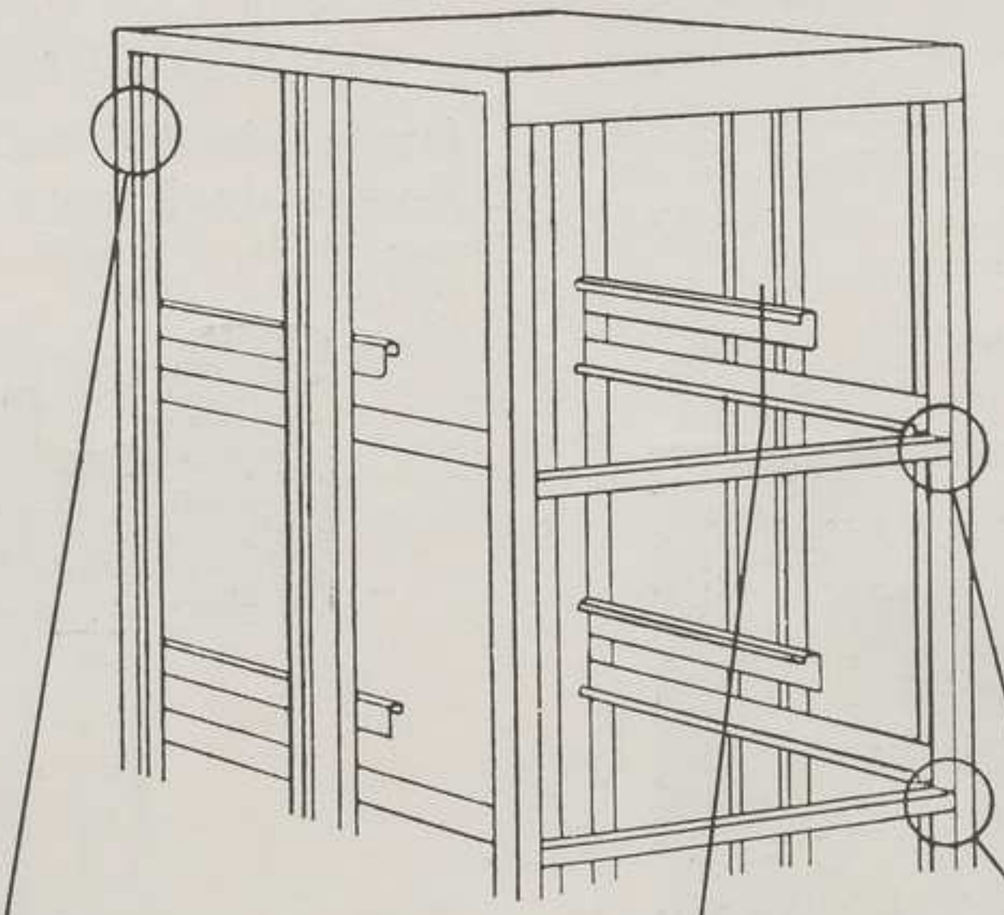
DRAWER REMOVAL MECHANISM

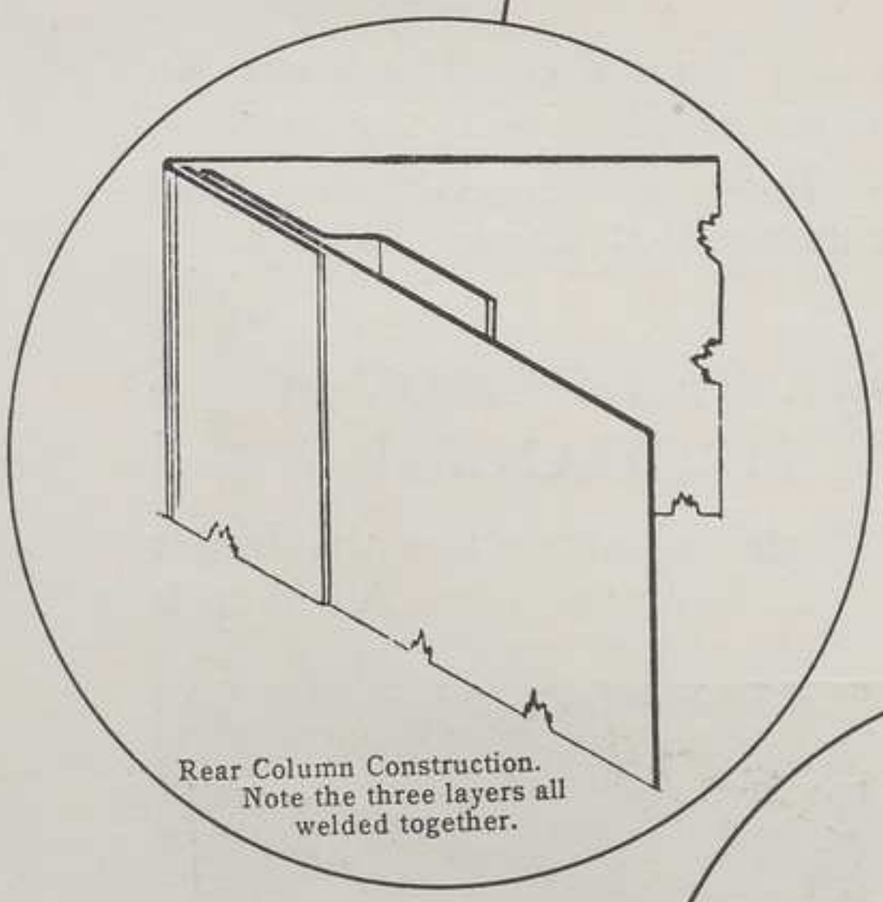
The illustration shows how the drawer is removed from the file. All that is

necessary is to lift up the lug on each slide and pull the drawer free from the slide. See illustration on page 10.

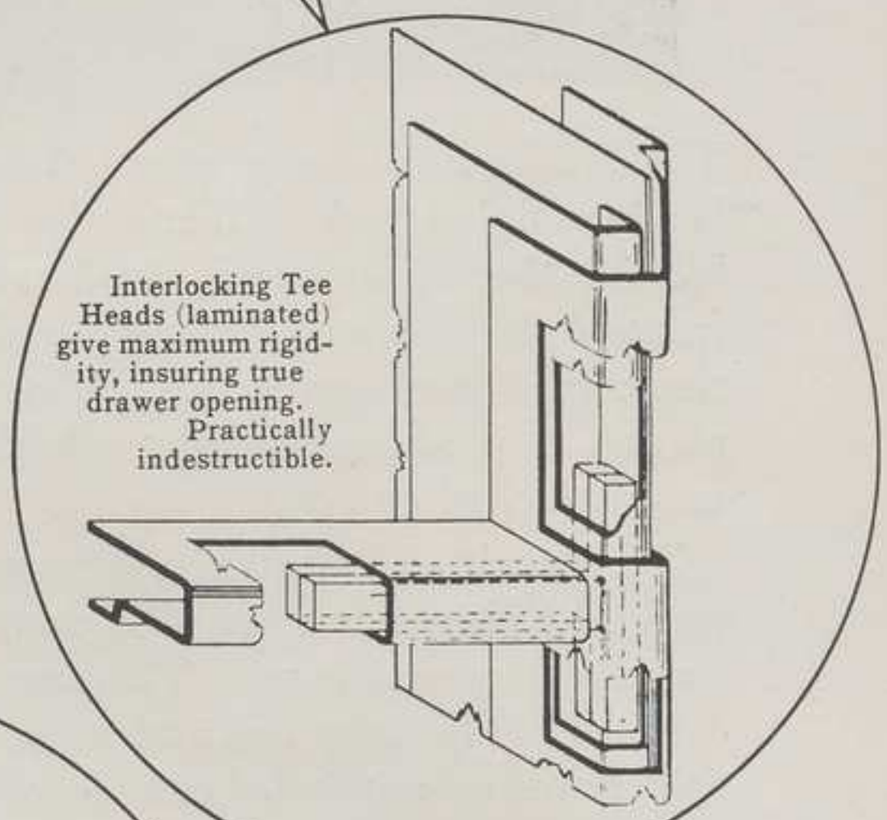
"Built Like a Skyscraper"

(Illustrated)

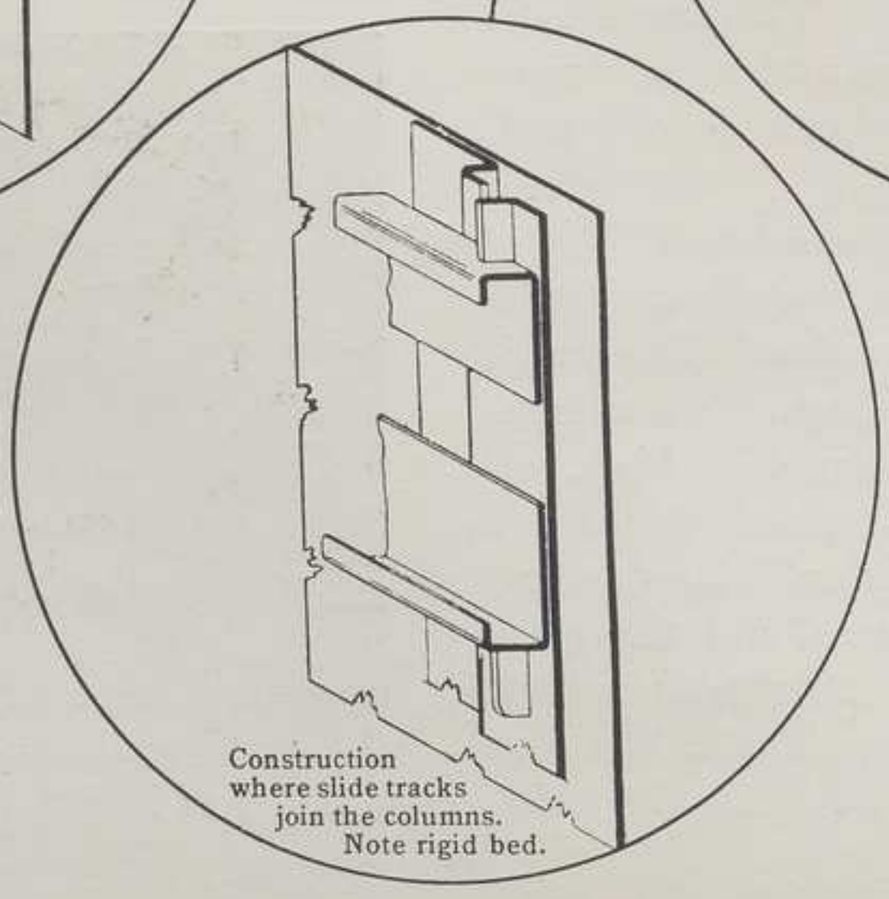




Rear Column Construction.
Note the three layers all
welded together.



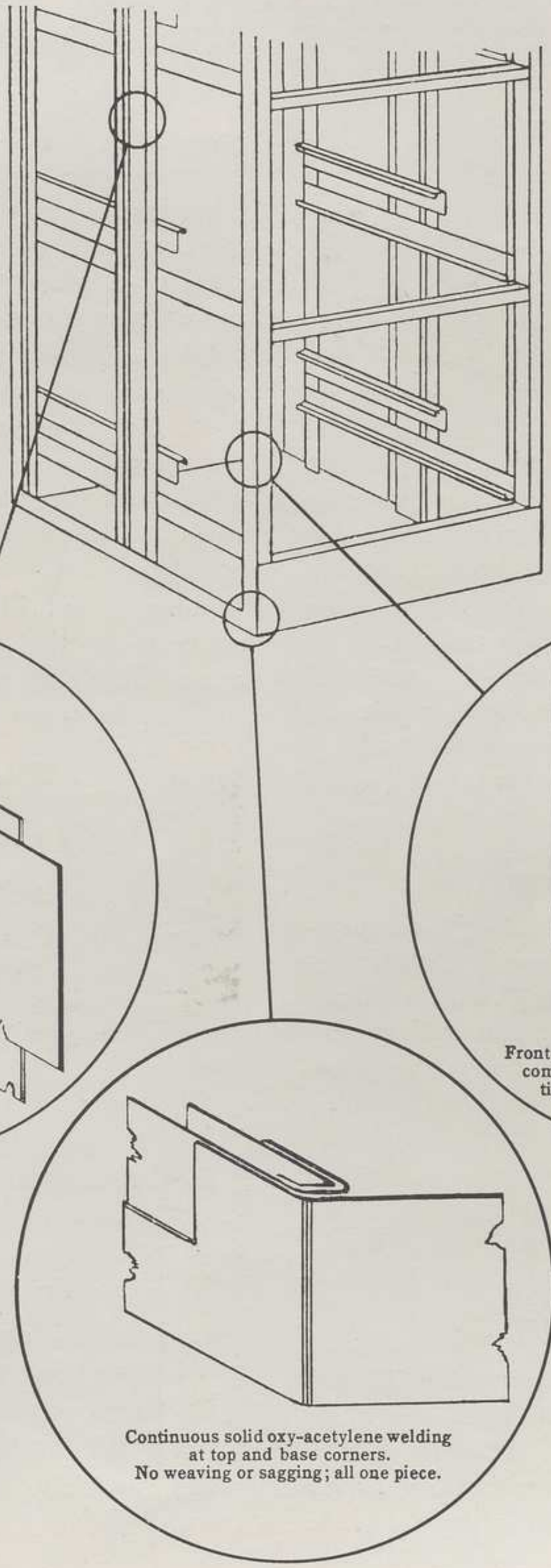
Interlocking Tee Heads (laminated) give maximum rigidity, insuring true drawer opening. Practically indestructible.

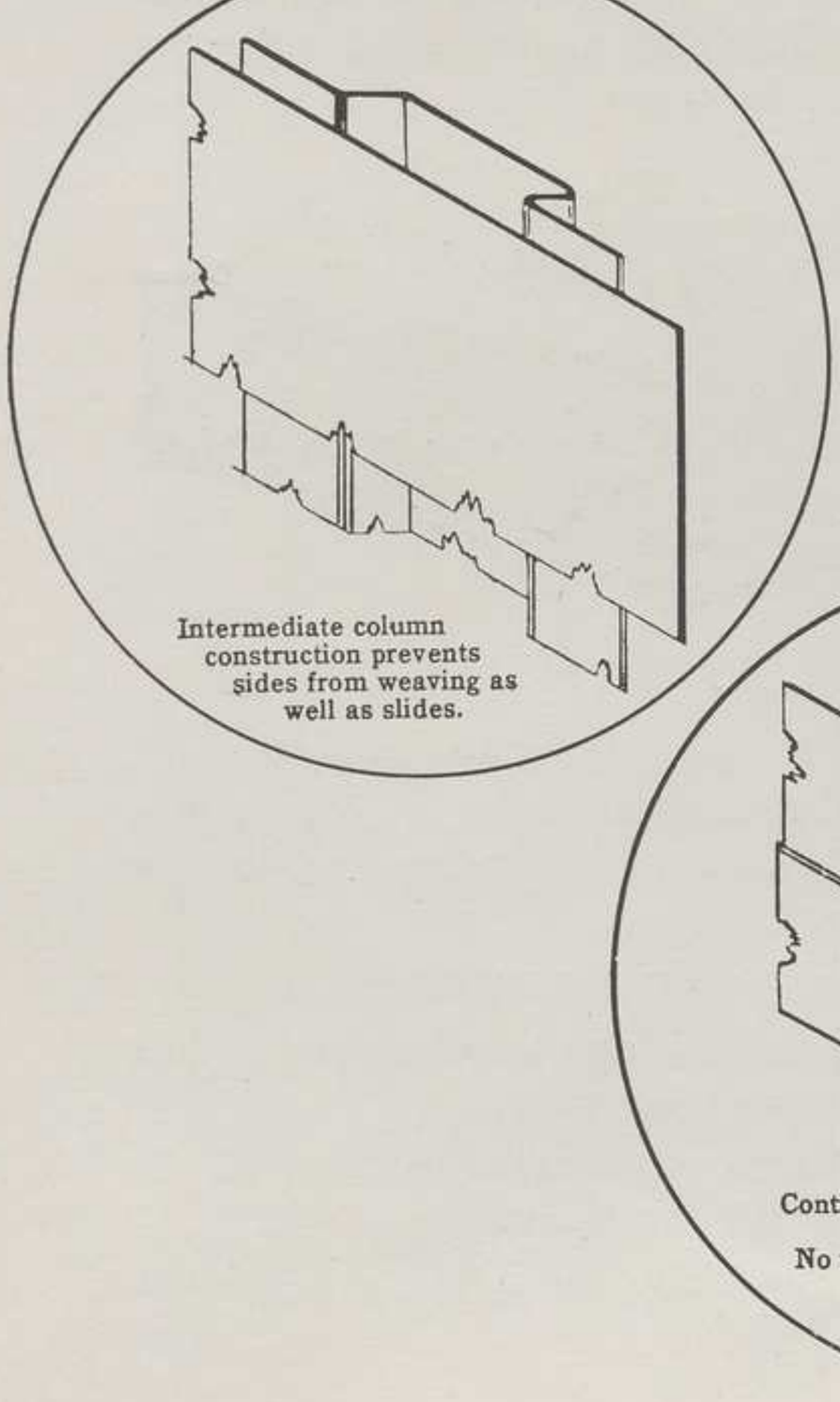


Construction
where slide tracks
join the columns.
Note rigid bed.

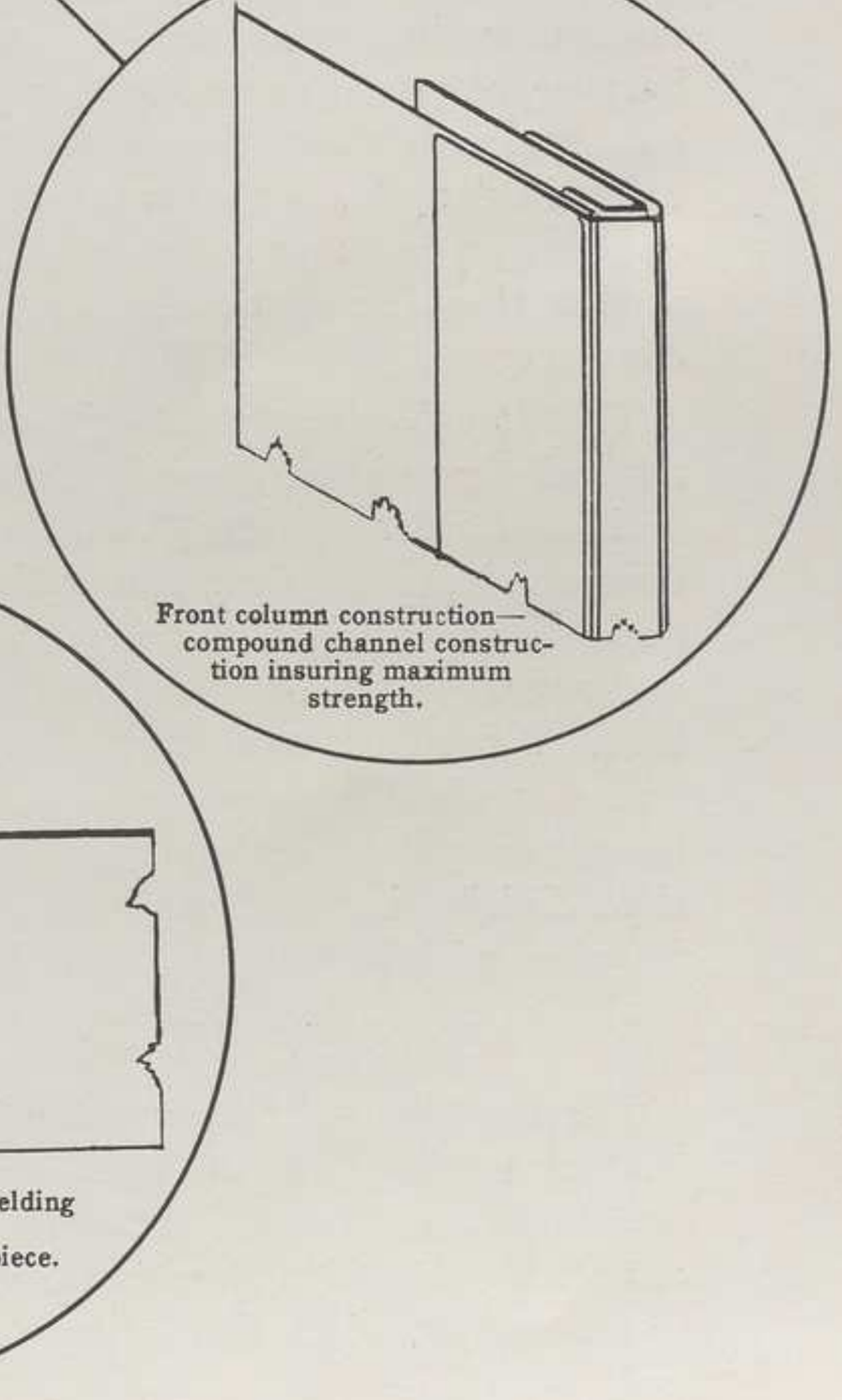
"Built Like a Skyscraper"

(Illustrated)





Intermediate column construction prevents sides from weaving as well as slides.

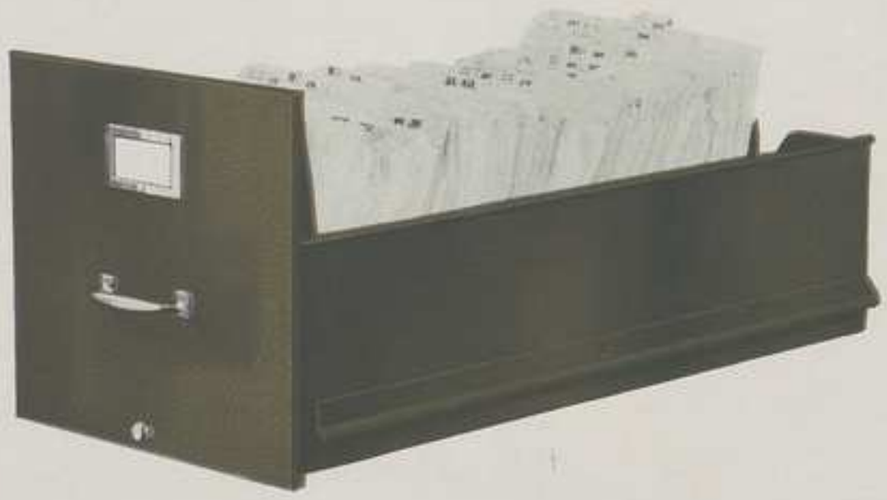


Front column construction—compound channel construction insuring maximum strength.

Continuous solid oxy-acetylene welding at top and base corners.
No weaving or sagging; all one piece.

The Shaw-Walker "Wobble" Block

THE NEWEST AND ONE OF THE MOST IMPORTANT DEVELOPMENTS IN FILING IN YEARS



IT is probably safe to say that the average filing system is not properly guided—either the guides are too weak because of poor quality, or too few for the amount of letters. Insufficient stiffness in folders and papers and a lack of uniformity in size of the filed material because of postal cards, half-size sheets, etc., makes it almost impossible to keep 25″ (the length of a drawer) of papers on edge in an upright even condition, so that they can be handled quickly and conveniently.

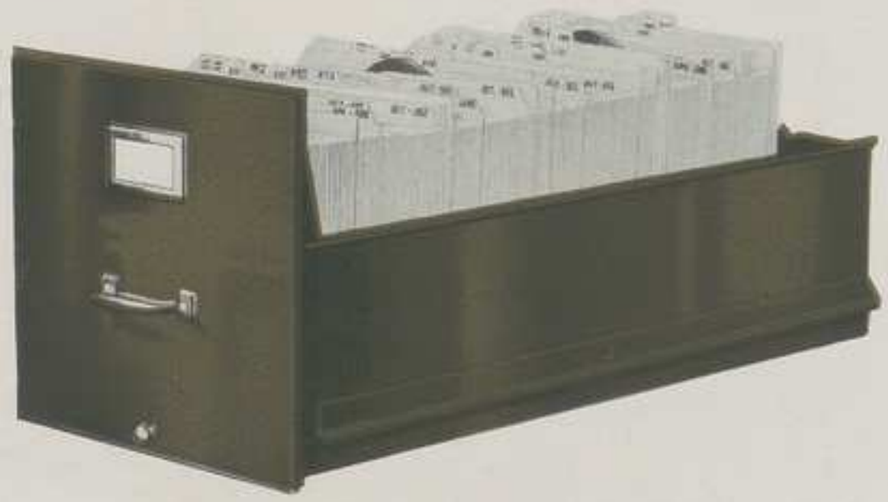
The Shaw-Walker "wobble" block automatically provides a remedy for this. It divides the drawer into 2, 3, 4 or more compartments so that the folders and papers stand upright on the bottom edge and square in the drawer. The "wobble" block flops back and forth (hence its name) with the correspondence when being referred to and does not make a rigid division in the drawer which would interfere with its use.

WHAT IT IS

The new Shaw-Walker "wobble" block (patent applied for) improves the filing and finding of records. It consists of a removable enameled plate of steel shaped like a follower and fitting into slots or grooves in the bottom of the drawer. These grooves are evenly spaced every three inches apart from front to back of the drawer to permit adjustment of the plate or to allow for the introduction of more plates if desirable.

This does not take the place of the regular follower plate. It is an auxiliary to it. One or more may be added to each drawer without removing the guide rod, without affecting the regular follower, or without the removing of a single guide or folder.

When fitted in the drawer it lends support to the papers, improves the appearance and makes easier reference to the contents.



ADVANTAGES

1. Speeds up filing and finding.
2. Prevents buckling of correspondence folders or other records in the drawer.
3. Keeps drawer neater.
4. Lends stiffness to guides and folders and lessens their wear.
5. Saves constant adjustment of the regular follower block.
6. Especially desirable for current transfer file.

"Built Like a Skyscraper"

A Perfect Match for a Walnut Finished Office

No. 1070 Walnut—With Glass Legs

A Bank of Three Vertical Sections

THE 1000 LINE

The first section is a No. 1071 for legal size papers, the middle one is a No. 1471 for large books, etc., and the last has three letter drawers and an insert consisting of two drawers for 3 x 5 or 4 x 6 cards.

The sections have finished ends and do not require end panels. For dimensions, etc., see pages 19 to 25.

"Built Like a Skyscraper"

Vertical Sections

THE 1000 LINE

No. 1070

Four Drawers—For Letters up to 10x12

Outside—	52 " high	14¼" wide	27 " deep
Inside Drawer—	10½" high	12 " wide	25½" deep
Capacity—	100 Filing inches.		
Approx. Weight	190 lbs. crated.		

No. 1071

Four Drawers—For Legal Papers up to 10x15

Outside—	52 " high	17½" wide	27 " deep
Inside Drawer—	10½" high	15¼" wide	25½" deep
Capacity—	100 Filing inches.		
Approx. Weight	210 lbs. crated.		

Vertical Sections

THE 1000 LINE

No. 1072

Five Drawers—For Papers up to 7¾ x 10

Outside—	52 " high	12 9/16" wide	27 " deep
Inside Drawer—	8¼" high	10 5/16" wide	25½" deep
Capacity—	125 Filing inches.		
Approx. Weight	220 lbs. crated.		

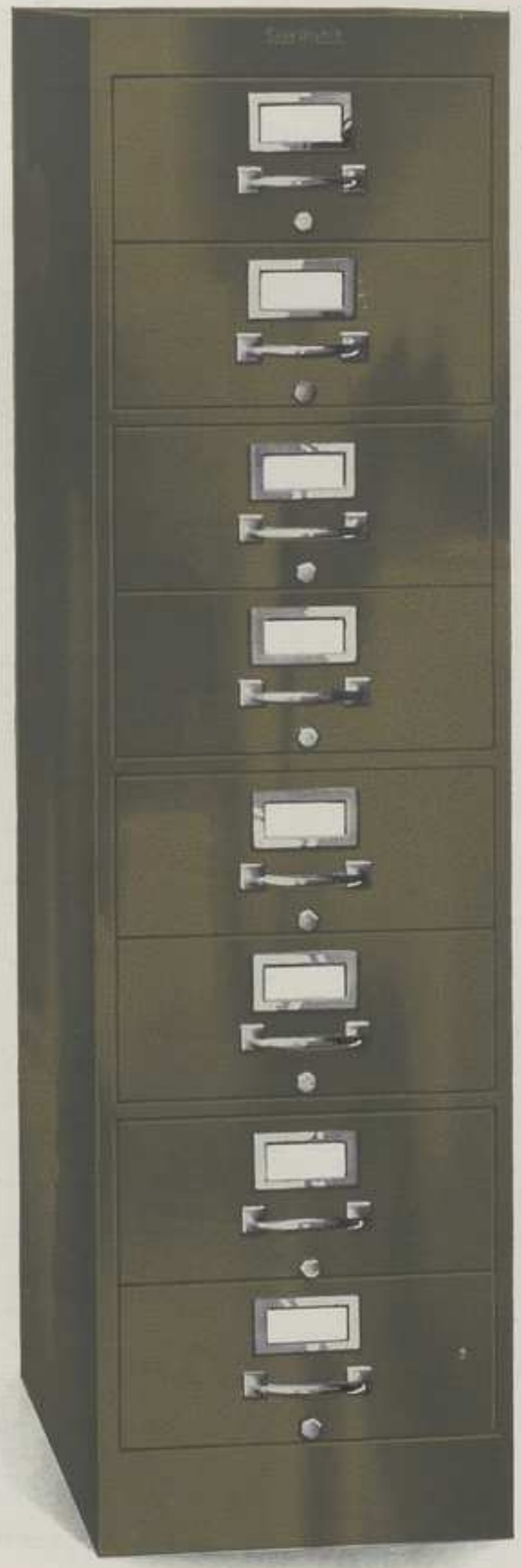
No. 1220

Three Drawers—For Ledger Sheets up to 12 x 12

Outside—	52 " high	14½" wide	27 " deep
Inside Drawer—	12¾" high	12¼" wide	25½" deep
Capacity—	75 Filing inches.		
Approx. Weight	175 lbs. crated.		

Vertical Sections

THE 1000 LINE



No. 1216-8

Eight Drawers—For Checks up to 4 x 9¾

Outside—	52 " high	14¼" wide	27 " deep
Inside Drawer—	4¾" high	9⅞" wide	25½" deep
Capacity—	200 Filing inches.		
Approx. Weight	250 lbs. crated.		

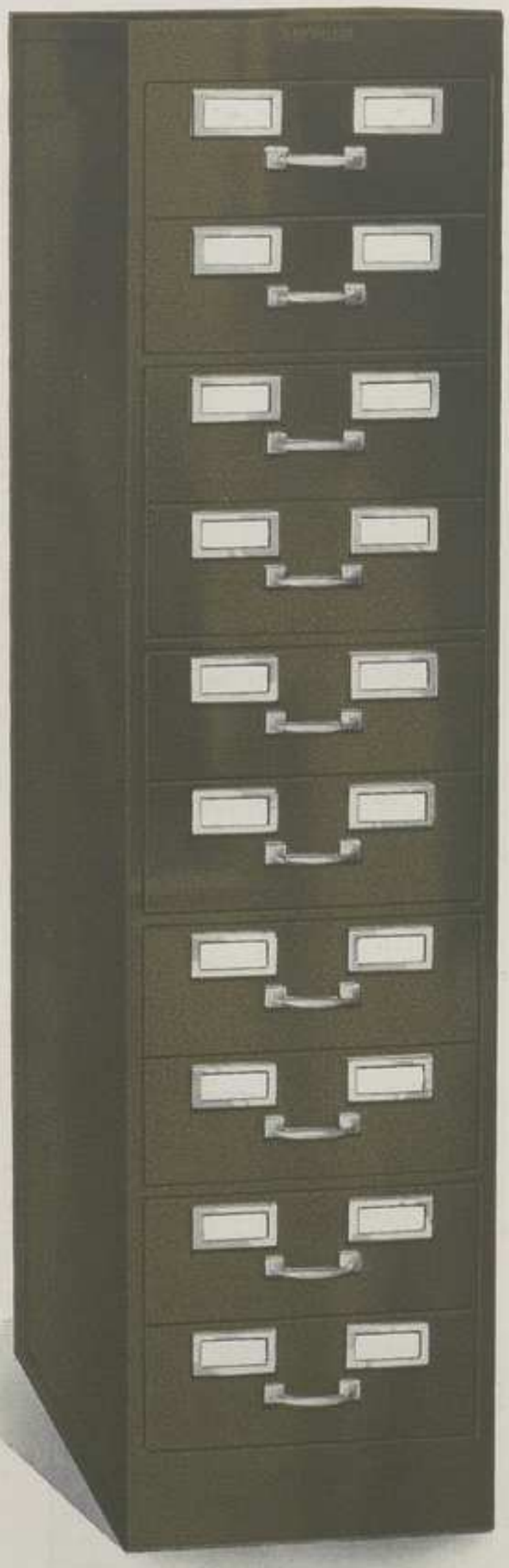
No. 1217

Nine Drawers—For Checks up to 3¼ x 9¾

Outside—	52 " high	12 5/32" wide	27 " deep
Inside Drawer—	4 " high	9⅞" wide	25½" deep
Capacity—	225 Filing inches.		
Approx. Weight	230 lbs. crated.		

Vertical Sections

THE 1000 LINE



No. 1215

Ten Drawers—For 3 x 5 Cards
(Double Compartment)

Outside—	52 " high	12 9/16" wide	27 " deep
Inside Comp't.	3 3/4" high	5 1/8" wide	25 1/2" deep
Capacity—	500 Filing inches.		
Approx. Weight	255 lbs. crated.		

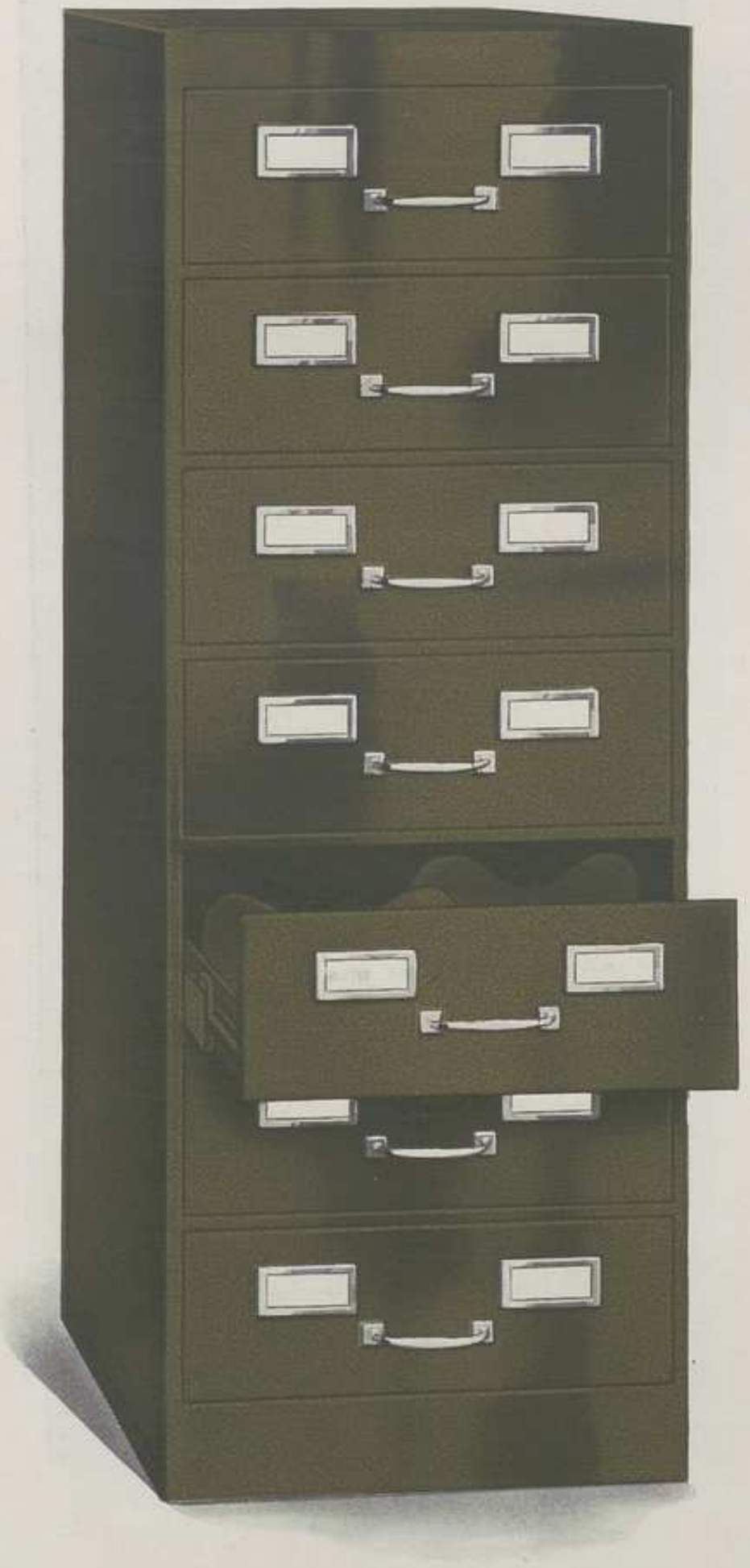
No. 1219

Eight Drawers—For 4 x 6 Cards
(Double Compartment)

Outside—	52 " high	14 23/32" wide	27 " deep
Inside Comp't.	4 3/4" high	6 1/8" wide	25 1/2" deep
Capacity—	400 Filing inches.		
Approx. Weight	245 lbs. crated.		

Vertical Sections

THE 1000 LINE



No. 1214

Seven Drawers—For 5 x 8 Cards
(Double Compartments)

Outside—	52 " high	18⅝" wide	27 " deep
Inside Comp't.	5¾" high	8⅛" wide	25½" deep
Capacity—	350 Filing inches.		
Approx. Weight	270 lbs. crated.		

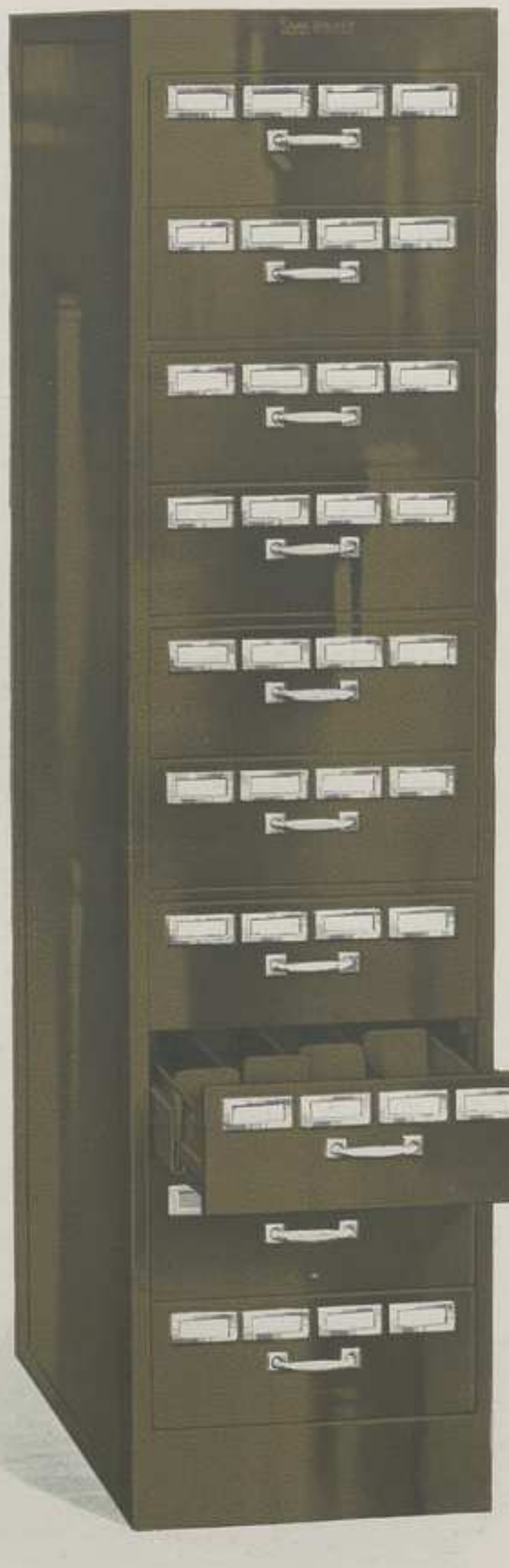
No. 1224

Three Drawers—For Papers or X-Ray Plates up to 14 x 17

Outside—	52 " high	19½" wide	27 " deep
Inside Drawer—	14¾" high	17¼" wide	25½" deep
Capacity—	75 Filing inches.		
Approx. Weight	225 lbs. crated.		

Vertical Sections

THE 1000 LINE



No. 1218

Ten Drawers—For 3 x 2½ Cards
(Four Compartments)

Outside—	52 " high	12 9/16" wide	27 " deep
Inside Comp't.	3 5/8" high	2 3/8" wide	25½" deep
Capacity—	1000 Filing inches.		
Approx. Weight	300 lbs. crated.		

No. 1298

Twenty-four Drawers—For Tabulating Machine Cards

Outside—	52 " high	18 5/8" wide	27 " deep
Inside Drawer—	3 5/8" high	7 9/16" wide	25 " deep
Capacity—	490 Filing inches.		
Approx. Weight	350 lbs. crated.		

Vertical Sections

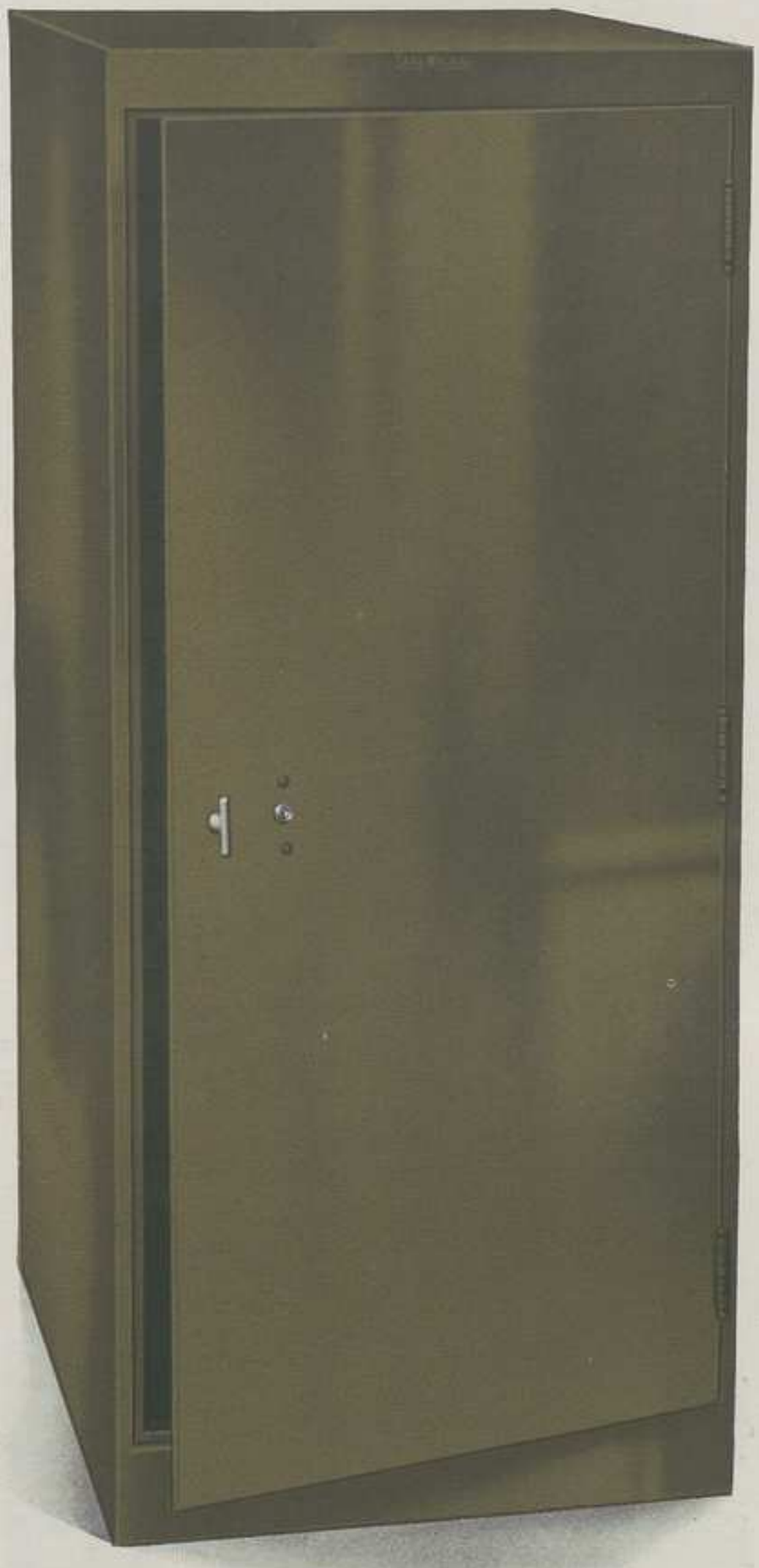
THE 1000 LINE

No. 1471

Open Cupboard Section

OUTSIDE—	52 " high	22⅜" wide	27 " deep
INSIDE	46 " high	20 1/16" wide	26 " deep

Shelves adjustable every inch.
APPROX. WEIGHT 200 lbs. crated.



No. 1471-D

Cupboard Section with Door

OUTSIDE—	52 " high	22⅜" wide	27 " deep
INSIDE	46 " high	20 1/16" wide	26 " deep

Shelves adjustable every inch.
APPROX. WEIGHT 220 lbs. crated.

The sections with doors are always equipped with Yale lock. These sections can be equipped with either plain or roller shelves which are adjustable on one inch centers.

Insert Combinations For Vertical Sections

In place of the drawers shown in the cabinets on the preceding pages, there are certain other drawers that may be substituted.

For instance, instead of four drawers for letters as illustrated on page 19 in the 1070, a combination cabinet may be made of letters and cards by substituting two double-compartment card drawers for one or more letter drawers.

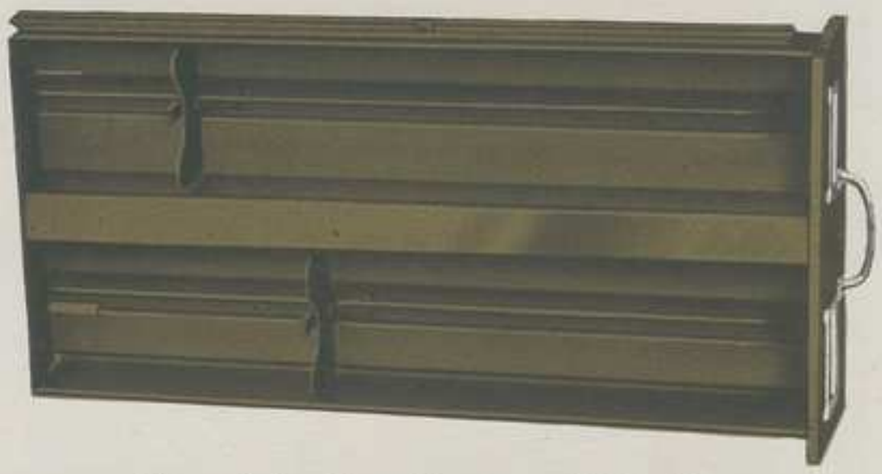
The following pages illustrate the inserts and some of the combinations possible.

The Following Inserts may be Substituted for any Letter Size (10½ x 12) Drawer

Double Compartment 3 x 5

EACH COMP'T INSIDE— 4¾" high, 5⅛" wide, 25½" deep
EACH DRAWER OUTSIDE—5⁹⁄₁₆" high, 13" wide, 25½" deep
CAPACITY— 50 Filing inches, 100 for insert
CAPACITY— 10,000 light weight cards

Inserted at factory or any branch or dealer.



One of the Two Drawers Opposite

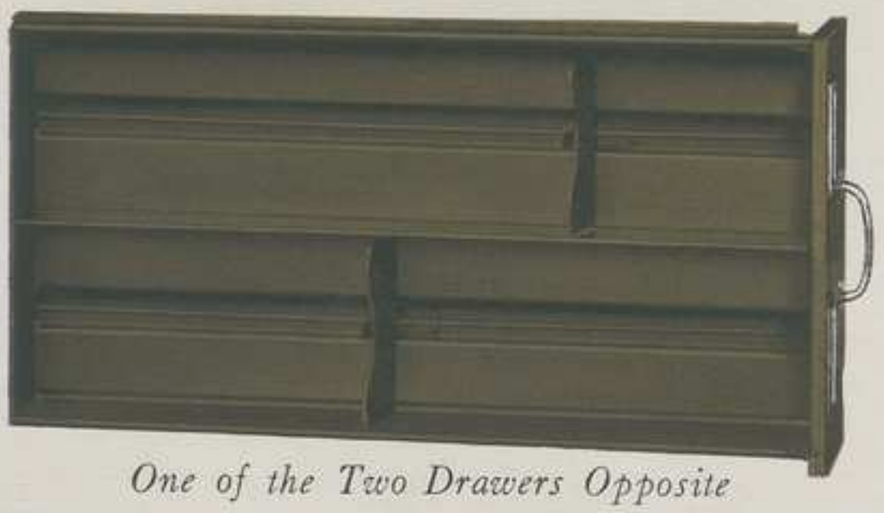
This shows the detail of a 3 x 5 card insert. Positive action follower block.

These inserts operate on progressive roller slides.

Double Compartment 4 x 6

EACH DRAWER OUTSIDE— 5⁹⁄₁₆" high, 13" wide, 25½" deep
EACH COMP'T INSIDE— 4¾" high, 6⅛" wide, 25½" deep
CAPACITY— 50 Filing inches, 100 for insert
CAPACITY— 10,000 light weight cards

This insert must be installed at the factory.



One of the Two Drawers Opposite

The 4 x 6 insert like the 3 x 5 above is equipped with an excellent follower block. It is also mounted on a progressive roller slide and a file equipped with these inserts will always give excellent service.

Vertical Sections

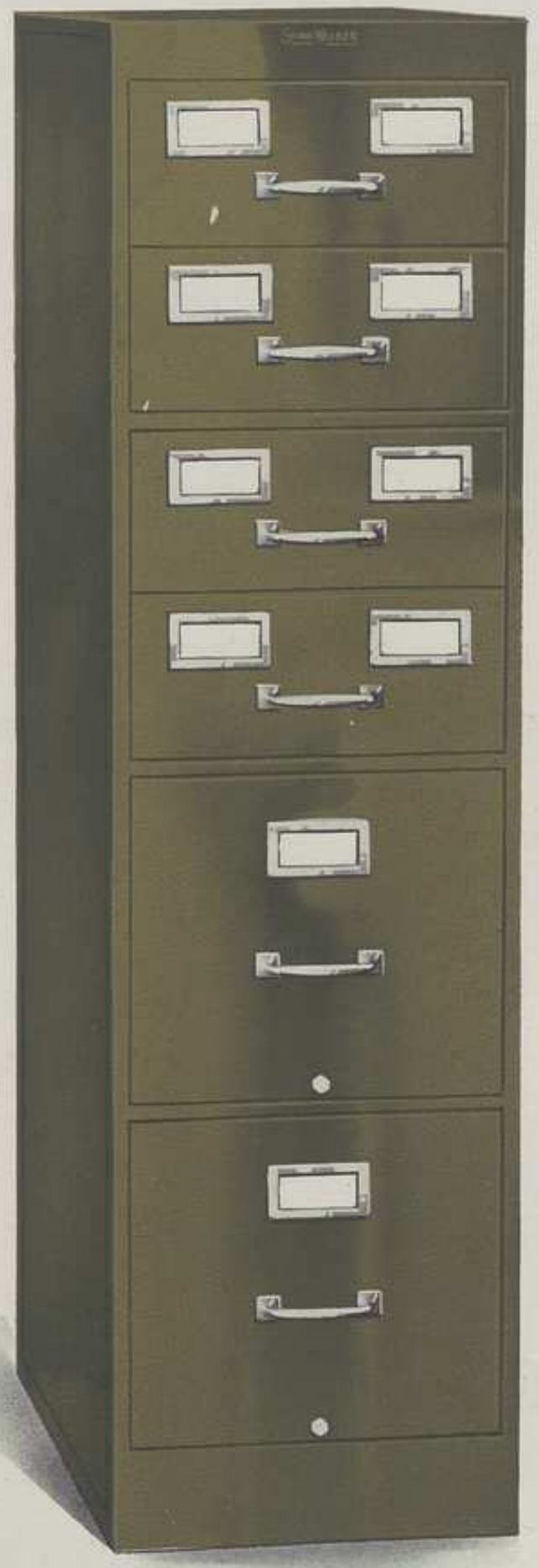
THE 1000 LINE

Illustrating Inserts in a Letter Size Cabinet

No. 1070-1

3 x 5 Insert in Top Opening Only

Outside—	52 " high	14¼" wide	27 " deep
Inside Letter Dr.	–10½" high	12 " wide	25½" deep
Inside Card Compt.	4¾" high	5⅛" wide	25½" deep
Capacity—	Letters 75"		
Capacity—	Cards 100"		
Approx. Weight—	195 lbs. crated.		



No. 1070-1B

3 x 5 Inserts in Two Top Openings

Outside—	52 " high	14¼" wide	27 " deep
Inside Letter Dr.	–10½" high	12 " wide	25½" deep
Inside Card Compt.	4¾" high	5⅛" wide	25½" deep
Capacity—	Letters 50"		
Capacity—	Cards 200"		
Approx. Weight—	210 lbs. crated.		

No. 1070-1C

Same as above except has inserts in three openings.

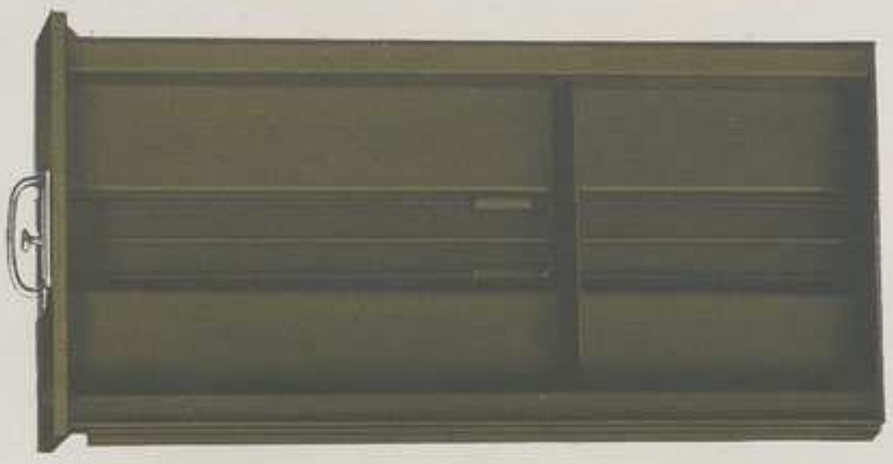
Insert Combinations for Vertical Sections

The Following Inserts may be Substituted for any Letter Size 10½ x 12 Drawer

Check File Insert

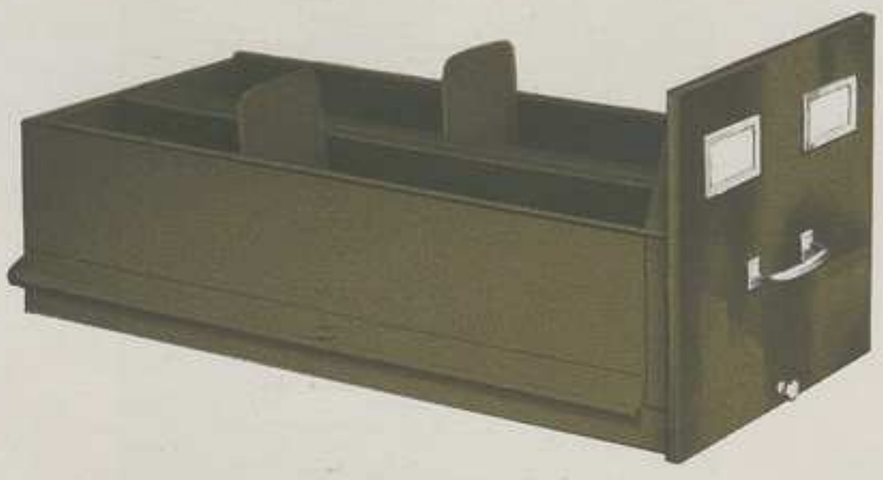
EACH DR. OUTSIDE— 5 9/16" high 13 " wide 25½" deep
EACH DR. INSIDE — 4¾" high 9⅞" wide 25½" deep
CAPACITY— 50 Filing inches.

Inserted at factory or any branch or dealer.



One of the Two Drawers Opposite

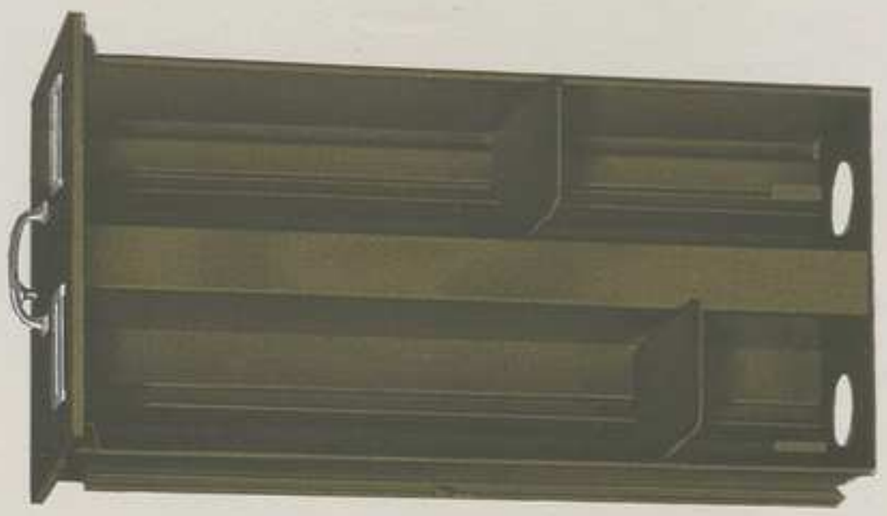
Check file drawers are equipped with positive action follower blocks mounted on two rods, also guide rods. They are mounted on progressive roller slides.



Document File Insert

EACH DR. OUTSIDE—11⅛" high 13 " wide 25½" deep
EACH COMP'T. IN. —10½" high 4⅞" wide 25½" deep
CAPACITY— 50 Filing inches.

Inserted at factory or any branch or dealer.



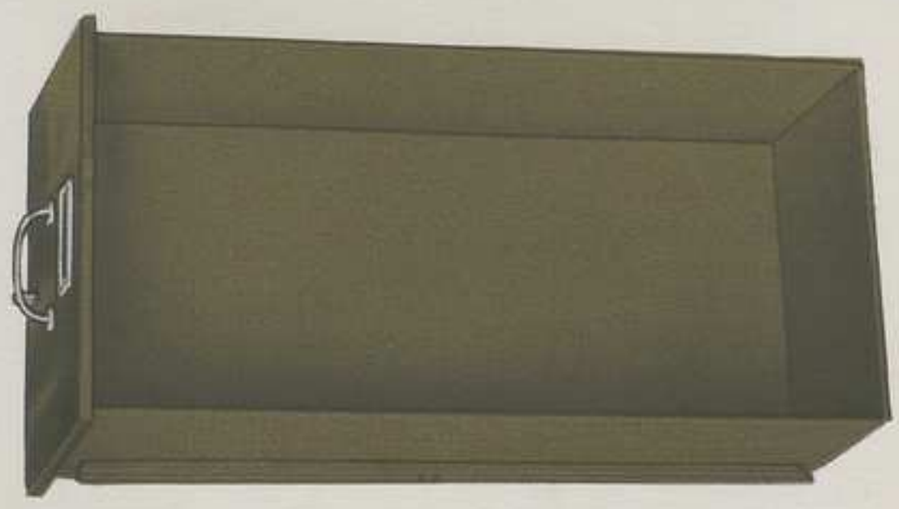
The Drawer Opposite

Each compartment has a positive acting follower block which will not slip or bind. There is a label holder on the outside of the drawer for each compartment.

Box Drawer

Box drawers may be substituted for any letter, legal or invoice size drawer. Inside measurement, 10½" high, 12¼" wide, 25½" deep.

Inserted at factory or any branch or dealer.



The Drawer Opposite

All box drawers have high sides and backs with no interior fittings.

Vertical Sections

THE 1000 LINE

No. 1070-5

Document Insert in Top Opening

Outside—	52 " high	14¼" wide	27 " deep
Inside Letter Dr. —	10½" high	12 " wide	25½" deep
Inside Docu. Dr. —	10½" high	4⅞" wide	25½" deep
Capacity—	Letters: 75 Filing inches.		
Capacity—	Documents: 50 Filing inches.		
Approx. Weight	170 lbs. crated.		

No. 1070-7

Check File Insert in Top Opening

Outside—	52 " high	14¼" wide	27 " deep
Inside Letter Dr. —	10½" high	12 " wide	25½" deep
Inside Check Dr.—	4¾" high	9⅞" wide	25½" deep
Capacity—	Letters: 75 Filing inches.		
Capacity—	Checks: 50 Filing inches.		
Approx. Weight	185 lbs. crated.		

Insert Combinations for Vertical Sections

The Following Inserts may be substituted for any Legal Size (10½ x 15¼) Drawer

3 x 5 Insert with Three Compartments

EACH DR. OUTSIDE—5 9/16" high, 16¼" wide, 25½" deep
EACH COMP'T.— 4¾" high 5⅛" wide 25½" deep
CAPACITY— 150 Filing inches for insert.
CAPACITY— 15,000 light weight cards.
Inserted at factory only.

4 x 6 Insert with Double Compartments

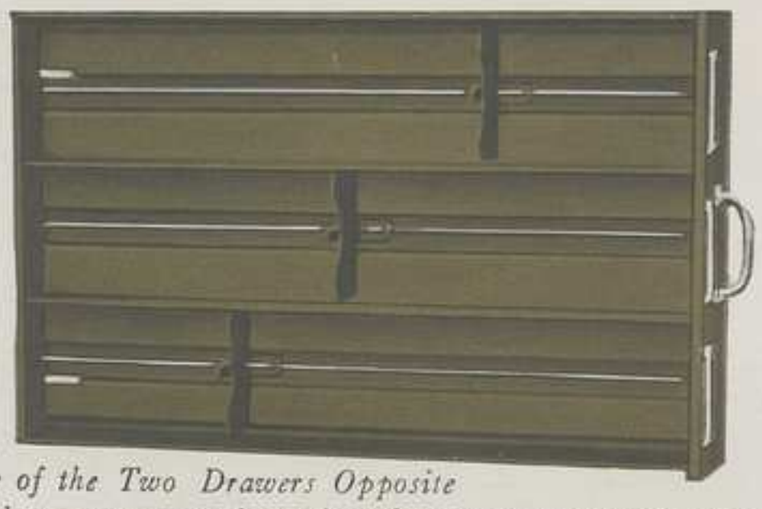
EACH DR. OUTSIDE—5 9/16" high, 16¼" wide, 25½" deep
EACH COMP'T.— 4¾" high 6⅛" wide 25½" deep
CAPACITY— 100 Filing inches for insert.
CAPACITY— 10,000 light weight cards.
Inserted at factory or any branch or dealer.

Document Insert with Three Compartments

EACH DR. OUTSIDE—11⅛" high 16¼" wide 25½" deep
EACH COMP'T.— 10½" high 4⅞" wide 25½" deep
CAPACITY— 75 Filing inches.
Inserted at factory or any branch or dealer.

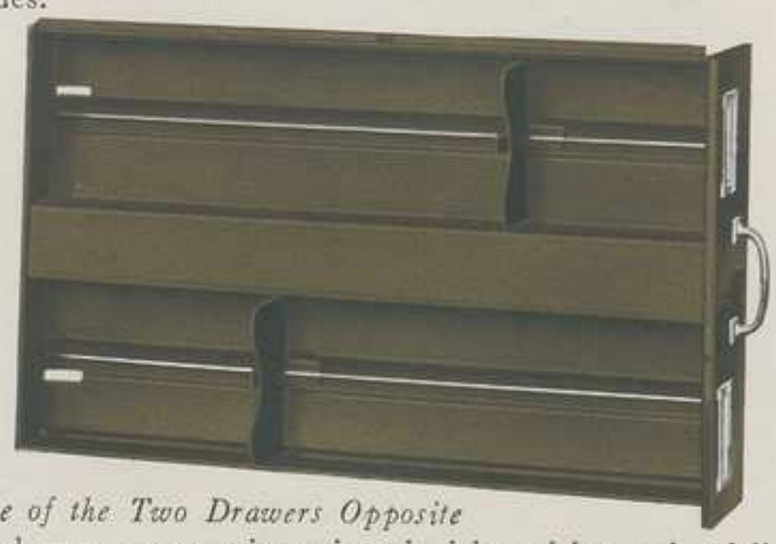
Box Drawer, nc Interior Fittings

CAP SIZE. INSIDE— 10½" high 15¼" wide 25½" deep
Box drawer may be substituted for any letter, legal or invoice size drawer. Inside measurements, 10½" high, 12¼" wide, 25½" deep. Inserted at factory or any branch or dealer.



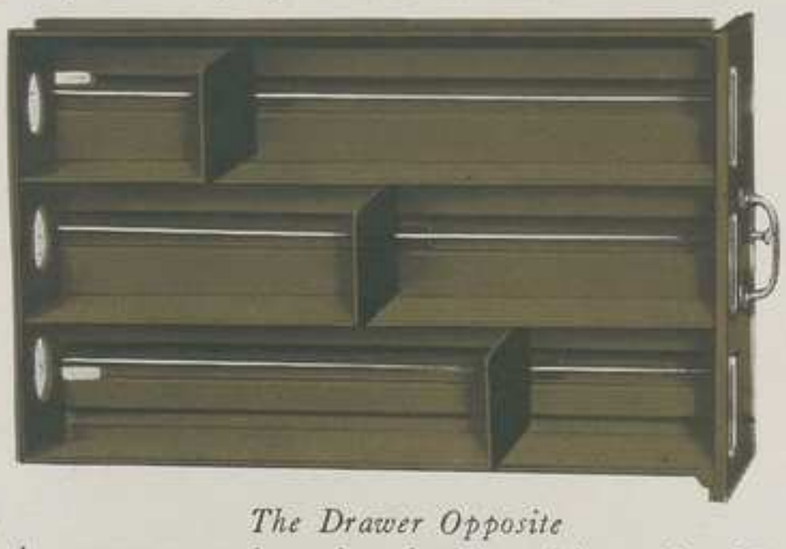
One of the Two Drawers Opposite

Each compartment is equipped with positive acting follower block. Each of the compartments is marked by a label holder on the outside. These drawers operate on roller slides.



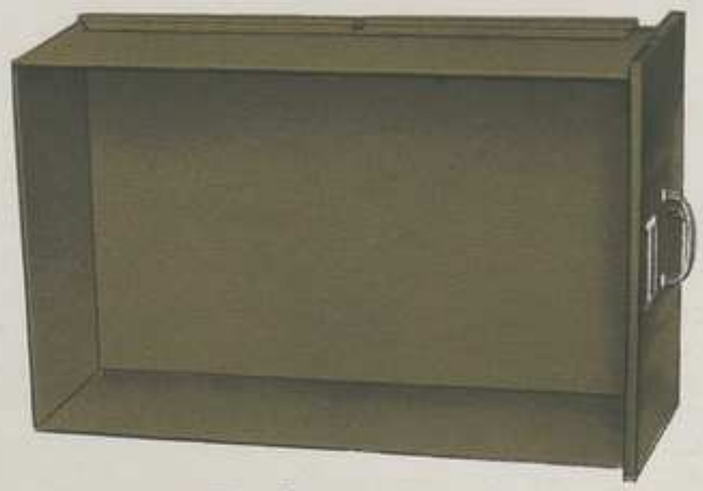
One of the Two Drawers Opposite

Each compartment is equipped with positive acting follower block and has a label holder on the outside. These inserts operate on progressive roller slides.



The Drawer Opposite

Each compartment is equipped with positive acting follower block and has a label holder on the outside. These inserts operate on progressive roller slides.



The Drawer Opposite

Each box drawer has high sides and back without any interior fittings.

Vertical Sections

THE 1000 LINE

No. 1071-5

Document Insert in Top Opening Only

OUTSIDE— 52 " high 17½" wide 27 " deep
INSIDE CAP DR.—10½" high 15¼" wide 25½" deep
INSIDE EACH COMPARTMENT—DOCUMENT
10½" high 4⅞" wide 25½" deep
CAPACITY— Legal papers: 75 Filing inches.
CAPACITY— Documents: 75 Filing inches.
APPROX. WEIGHT—185 lbs. crated.

No. 1071-5B

Same as above except document inserts in two top openings.

No. 1071-1

3 x 5 Card Insert in Top Opening

OUTSIDE— 52 " high 17½" wide 27 " deep
INSIDE CAP DR.—10½" high 15¼" wide 25½" deep
INSIDE CARD DRAWER EACH COMPARTMENT—
4¾" high 5⅛" wide 25½" deep
CAPACITY— Legal papers: 75 Filing inches.
CAPACITY— Cards: 150 Filing inches.
APPROX. WEIGHT—215 lbs. crated.

No. 1071-5C

Same as above except document inserts in three top openings.

No. 1071-6

Same as No. 1071-5 except document inserts in all four openings.

The 2000 Line

Tilted on front corner with a load of 2000 lbs., the drawer will operate smoothly—without any binding.

ENGINEERINGLY the 2000 line of files possesses all the structural features of the 1000 line.

There are no bolts, no nuts, no rivets and no screws. It is spot welded throughout.

The frame work is rigid and these files can be stacked one on the other without binding any of the drawers in the bottom case. A load of 2000 lbs. was placed on top of the file as illustrated. The file was then tilted on one edge and still the bottom drawer, which was fully loaded, operated perfectly. This is due to the miniature "sky-scraper" construction.

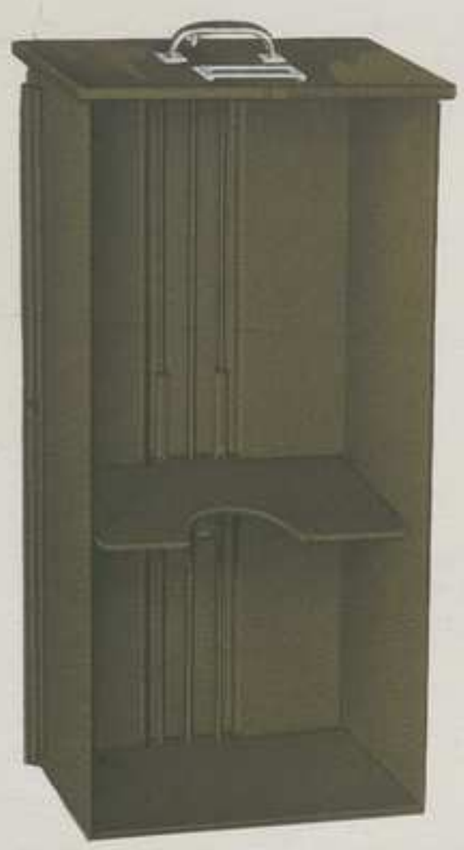
The progressive type of suspension slide is used in these files insuring smooth operation of the drawers without any binding or friction.

The drawers are equipped with the same positive action follower block that is used on the 1000 grade file. The follower block will move forward at the slightest touch. To release it, it is only necessary to push back on the lever, and then it glides smoothly and freely. This is standard equipment for this line.

A guide rod which serves to hold the guides in place runs through the center of the channel which is provided for the projections on the guides. The rod screws in the head of the drawer and runs the full length.

The files are equipped with a good grade satin finish hardware.

The standard finish is Olive Green. Mahogany or Walnut can also be supplied.



Letter Size Drawer

Insert Combinations

The 2000 line consists of the letter and legal cases shown on opposite page plus a great variety of combinations by the use of inserts. On pages 26, 28 and 30 are illustrated and described a full line of inserts which may be used with the 2000 line. The 2000 hardware is used, but otherwise the inserts are as shown and the appearance in the case much the same as those on 27, 29 and 31.

Vertical Sections

THE 2000 LINE

No. 2070

Four Drawers—For Letters up to 10 x 12

Outside—	52 " high	14¼" wide	27 " deep
Inside Drawer—	10½" high	12 " wide	25½" deep
Capacity—	100 Filing inches.		
Approx. Weight	150 lbs. crated.		

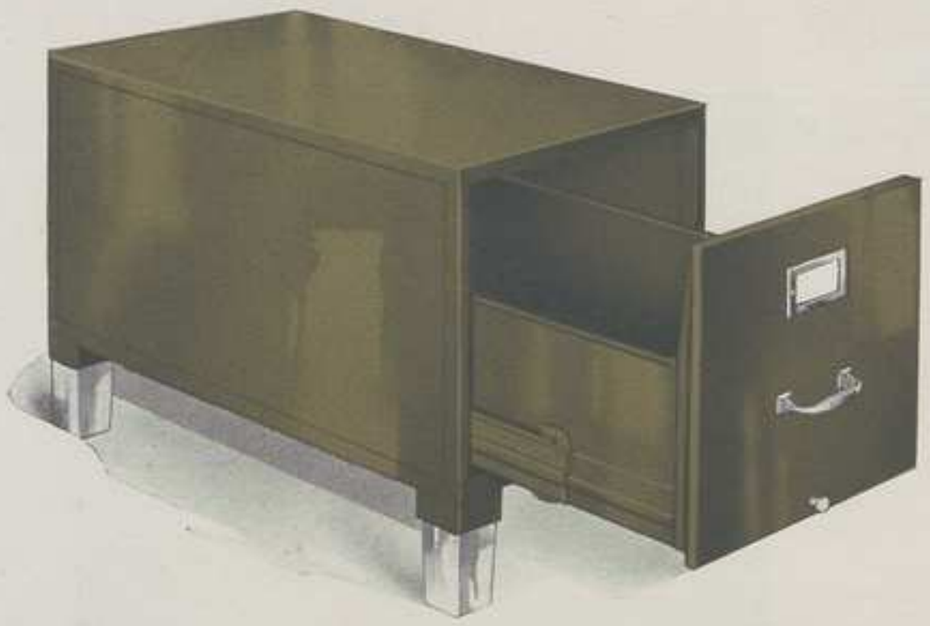
No. 2071

Four Drawers—For Legal Papers up to 10 x 15

Outside—	52 " high	17½" wide	27 " deep
Inside Drawer—	10½" high	15¼" wide	25½" deep
Capacity—	100 Filing inches.		
Approx. Weight	175 lbs. crated.		

The Shaw-Walker Single Unit

LETTER SIZE



No. 2067 with base No. 2557

Specifications

One drawer for papers up to 10 x 12

OUTSIDE—	12 1/32″ high	14¼″ wide	27″ deep
INSIDE DRAWER—	10½″ high	12″ wide	25½″ deep
CAPACITY—	25 Filing inches		
APPROX. WEIGHT	50 lbs. crated		

BASE

5 5/16″ high	14 7/32″ wide	27″ deep

THE outstanding characteristics of this single unit file, made in letter size only are:

Its "Built Like a Skyscraper" construction. It is spot welded throughout and identical in every respect to the construction of our upright line.

The drawer is mounted on a progressive roller slide, thus insuring easy operation at all times.

It is equipped with our standard highest grade follower block which will not bind or slip and always stays put.

The hardware is the same as used on our 2000 line, and matches it.

These units stack perfectly on top of our standard grade (1000) or on our commercial grade 2070 file.

When used with the former it is necessary to order hardware to match.

When used separately, that is, not in conjunction with other files, it should be mounted as illustrated on a base which is equipped with glass legs. This base can be detached if at any time it is desired to put this unit on a stack.

No. 2067 stacked on a No. 2070

Installation of the Polar Wave Ice Co., St. Louis, Missouri

Filing Equipment in Counters

MODERN business is rapidly being housed in "Skyscrapers" where the rental is from $2.50 to $5.00 a square foot. This high cost of office space is being met by concentrating the furniture required into fewer pieces and a smaller space, and at the same time obtaining a higher efficiency from a reduced force.

Every tenant of a modern building who works from this angle can either reduce his rent or make additional space unnecessary as his business grows. Ask for catalog No. 401 devoted solely to the results of this idea as used in different cities and different businesses.

"Built Like a Skyscraper" men are trained to offer you helpful suggestions.

Plans and Specifications for Your Office Furnished Without Obligation. Such a Survey by Trained Men Can Probably Show You Many Office Economies

Installation in a Branch Office of the Penn Mutual Life Insurance Co.

A Great Saving at a Small Cost

IT is not unusual for the initial cost of the equipment to be saved the first year,—the general overhauling your filing machinery gets by a "Skyscraper man" who is trained, often shows that fewer sections are needed rather than more, which still further swells the economy of floor space possible by uniting files, counters, and sometimes partitions.

Usually poorly kept records grow like barnacles. A "Skyscraper man" often locates them and the saving of labor from their "scrapping" plus the greater efficiency by re-arrangement and concentration cuts your labor costs.

Better lighting, fewer shadows, easier supervision of the entire office by the executive in charge, smaller electric bills are some of the minor benefits.

It costs you nothing to talk this over with the "Skyscraper man".

Stock Counter Height Equipment is Available that will meet most any Conditions Imposed Upon it by the Physical Floor Arrangements. This Means Decided Economy to You at the Start as well as at the Time of Expansion

Installation in the Forest Hills Cemetery, Boston, Massachusetts

A Fine Office

COUNTER height equipment enables you to have a low vision office and the effect of an uninterrupted view gives to your customers the impression of a much larger office, along with the beauty of good arrangement, orderliness, efficiency and cleanliness. It is quite in line with the new feeling in business that an order is ofttimes won or lost when you least expect it and in the most unaccountable ways, and that one's place of business is a great incubator of impressions—good and bad.

Our booklet No. 401 pictures many beautiful offices—large and small—that have resulted practically, at least, from the use of these ideas.

When Finished to Harmonize with the rest of the Office Furniture, there is Nothing that will "Dress Up" Your Office as well as Shaw-Walker Counter Heights

Installation in the office of Francis Bros., Brokers, St. Louis, Missouri

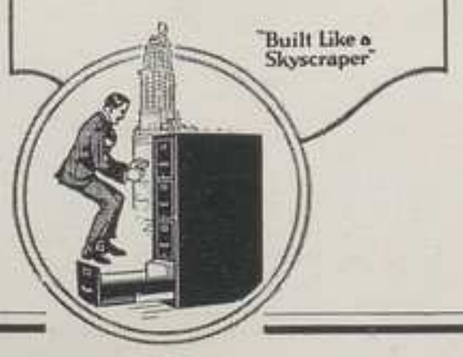
Concentrating Equipment and Work

CONCENTRATING equipment is more than a financial economy. It saves steps, cuts out useless motions, reduces fatigue and in general increases efficiency. Combining jobs where one clerk can efficiently handle all of them will specifically cut the expense.

The adaptation of counter height equipment for your office answers all questions as to the economy of floor space and operation, better service to customers, better working conditions and permits rapid expansion.

The Shaw-Walker "Skyscraper man" is trained to assist you in planning changes in your office layout. Call him in; there is no charge for this service.

Modern Business is Successfully Using Shaw-Walker Counter Height Equipment to Reduce Costs in Non-productive Departments



Counter Height Sections

No. C 1070

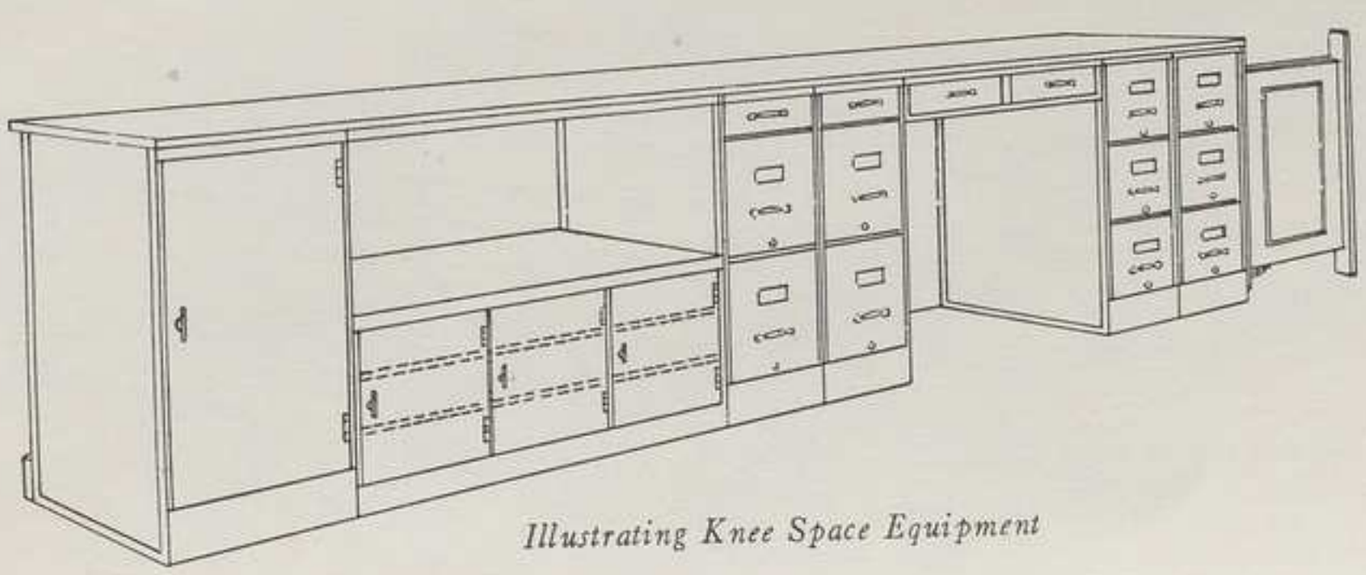
Three Drawers—For papers up to 10 x 12

Outside—	42 " high	14¼" wide	27 " deep
Inside Drawer—	10½" high	12 " wide	25½" deep
Capacity—	75 Filing inches.		
Approx. Weight	160 lbs. crated.		

No. C 1071

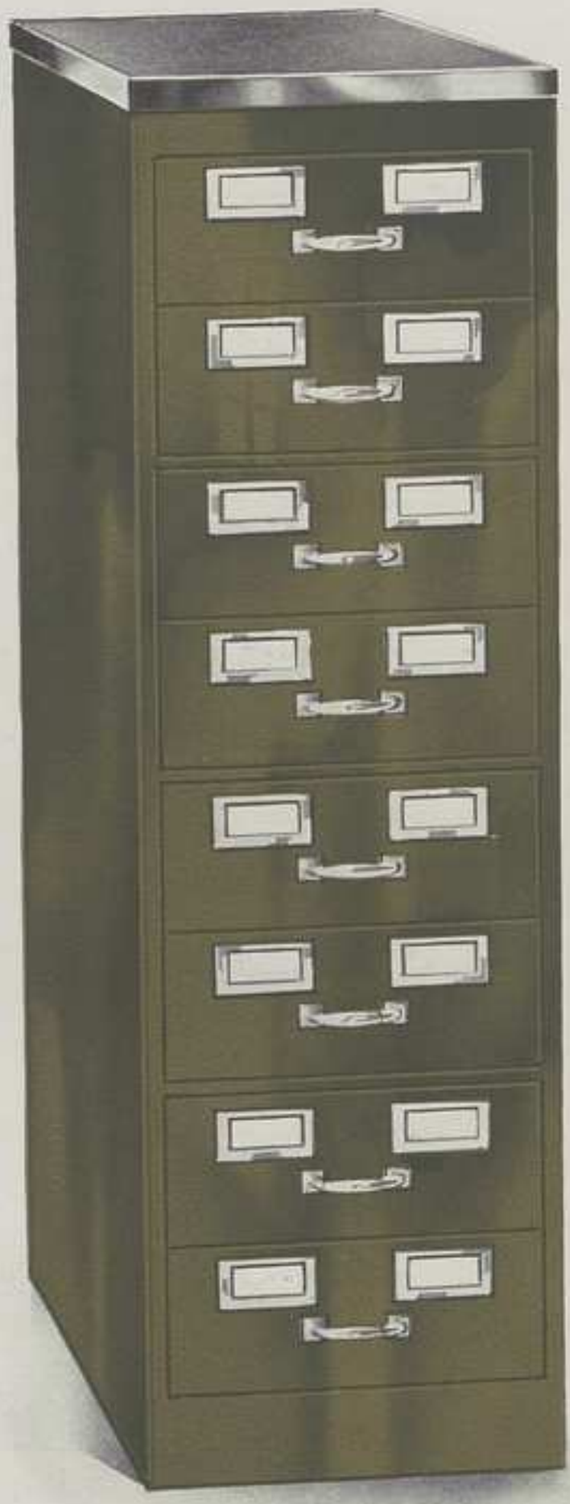
Three Drawers—For Papers up to 10 x 15

Outside—	42 " high	17½" wide	27 " deep
Inside Drawer—	10½" high	15¼" wide	25½" deep
Capacity—	75 Filing inches.		
Approx. Weight	180 lbs. crated.		



Illustrating Knee Space Equipment

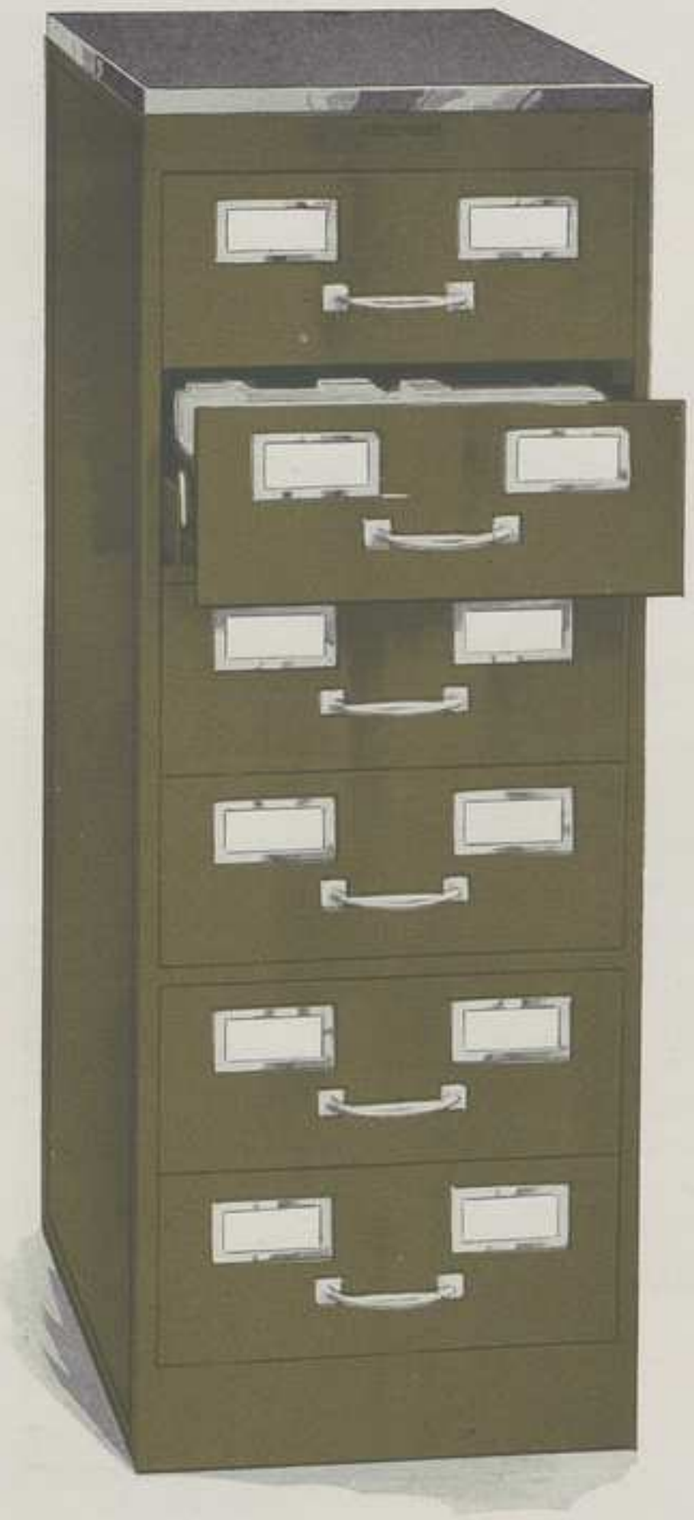
Counter Height Sections



No. C 1215

Eight Drawers—For 3 x 5 Cards

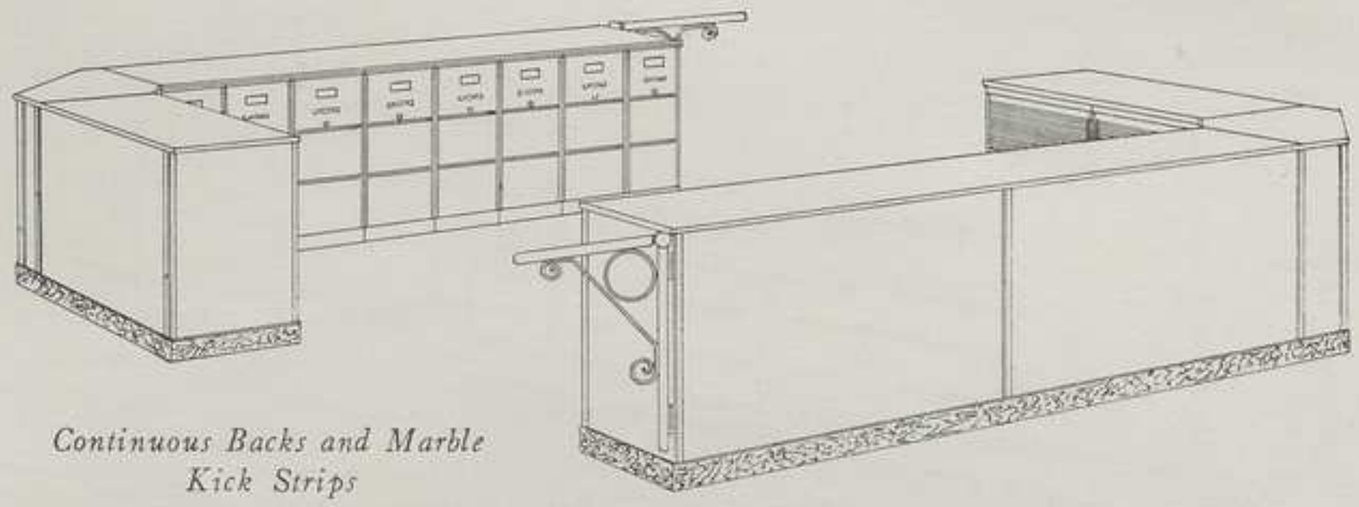
OUTSIDE— 42 " high 12 9/16" wide 27 " deep
Each drawer has two compartments.
EACH COMP'T. 3 3/4" high 5 1/8" wide 25 1/2" deep
CAPACITY— 400 Filing inches.
APPROX. WEIGHT 185 lbs. crated.



No. C 1219

Six Drawers—For 4 x 6 Cards

OUTSIDE— 42 " high 14 23/32" wide 27 " deep
Each drawer has two compartments.
EACH COMP'T. 4 3/4" high 6 1/8" wide 25 1/2" deep
CAPACITY— 300 Filing inches.
APPROX. WEIGHT 190 lbs. crated.



Continuous Backs and Marble Kick Strips

Counter Height Sections

No. C 1214

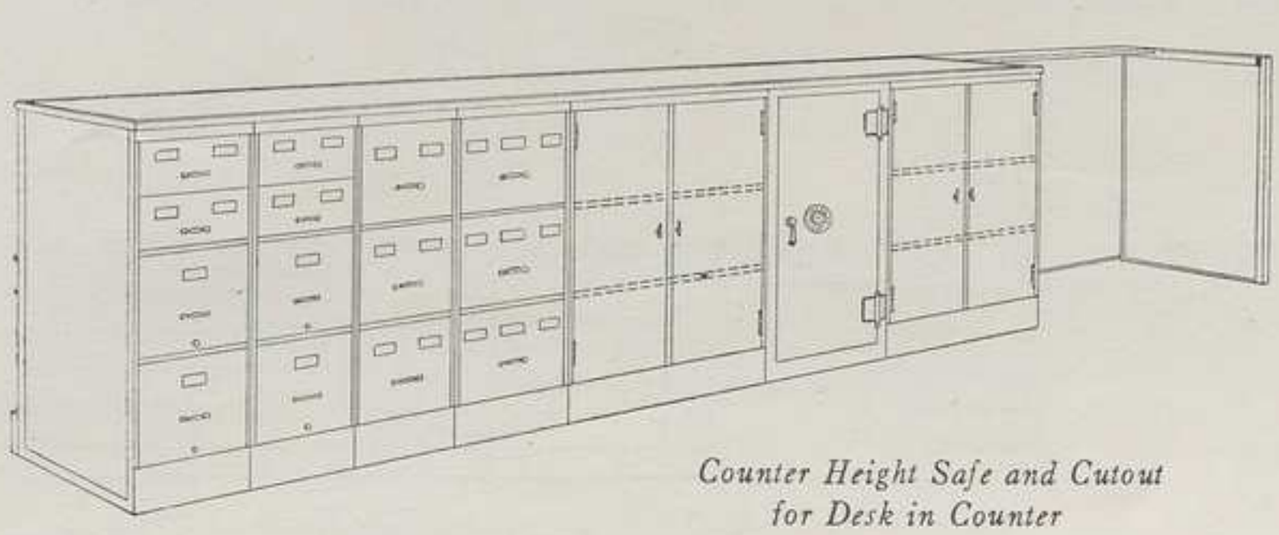
Five Drawers—For 5 x 8 Cards

OUTSIDE— 42″ high 18⅝″ wide 27 ″ deep
Each drawer has two compartments.
EACH COMP'T. 5¾″ high 8⅛″ wide 25½″ deep
CAPACITY— 250 Filing inches.
APPROX. WEIGHT 225 lbs. crated.

No. C 1072

Four Drawers—For Bills and Invoices up to 7¾ x 10

OUTSIDE— 42″ high 12 9/16″ wide 27″ deep
INSIDE DRAWER—8¼″ high 10 5/16″ wide 25″ deep
CAPACITY— 100 Filing inches.
APPROX. WEIGHT 170 lbs. crated.



Counter Height Safe and Cutout for Desk in Counter

Counter Height Sections

No. C 1471-D (Illustrated)

Single Door Cupboard Section

Outside—	42 " high	22⅜" wide	27" deep
Inside—	34½" high	20 1/16" wide	26" deep

Can be equipped with either plain or roller shelves adjustable every inch.

Approx. Weight 180 lbs. crated.

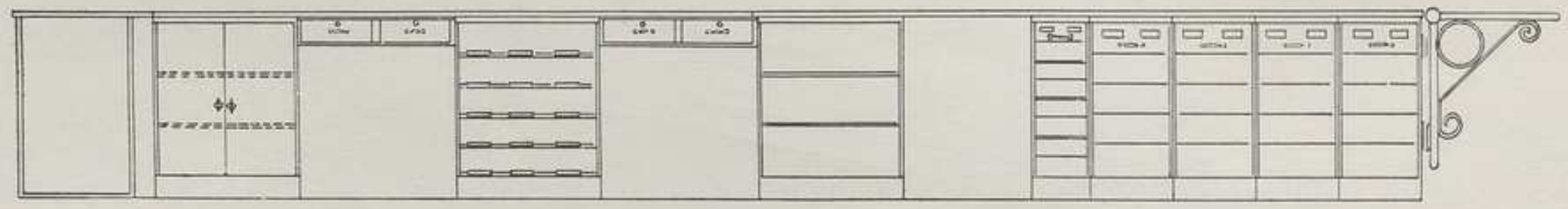
No. C 1471

Open Cupboard Without Shelves

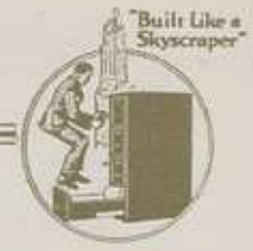
Outside—	42 " high	22⅜" wide	27" deep
Inside—	34½" high	20 1/16" wide	26" deep

Can be equipped with plain or roller shelves adjustable every inch.

Approx. Weight 180 lbs. crated.



Straight Counter with Single Expansion Knee Units



Counter Height Sections

No. C 1472 (Illustrated)

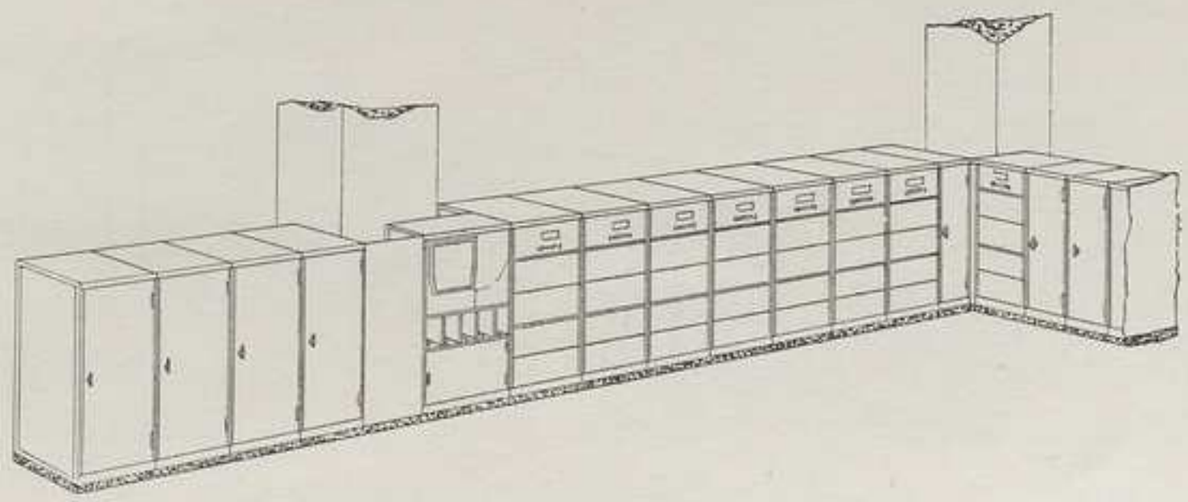
Open Cupboard Section Without Shelves

OUTSIDE— 42 " high 32½" wide 27" deep
INSIDE— 34½" high 30 9/16" wide 26" deep
Can be equipped with plain or roller shelves adjustable every inch.
APPROX. WEIGHT 210 lbs. crated.

No. C 1472-D

Double Door Cupboard Section

OUTSIDE— 42 " high 32½" wide 27" deep
INSIDE— 34½" high 30 9/16" wide 26" deep
Can be equipped with plain or roller shelves adjustable every inch.
APPROX. WEIGHT 230 lbs. crated.



Utilizing Space by Building Counter Between Pillars

Counter Height Sections

No. C-1472 X

Open Cupboard Without Shelves

OUTSIDE—	42″ high	38″ wide	27″ deep
INSIDE—	34½″ high	36″ wide	25″ deep

APPROX. WEIGHT 300 lbs. crated.

This section may be used in a battery of Counter Heights with 19″ horizontal (pages 53 to 58 inclusive) or two sectionets (pages 59 to 61 inclusive) set side by side, built in. Where sectionets are used a shelf is required. This section is not arranged for adjustable shelves or doors.

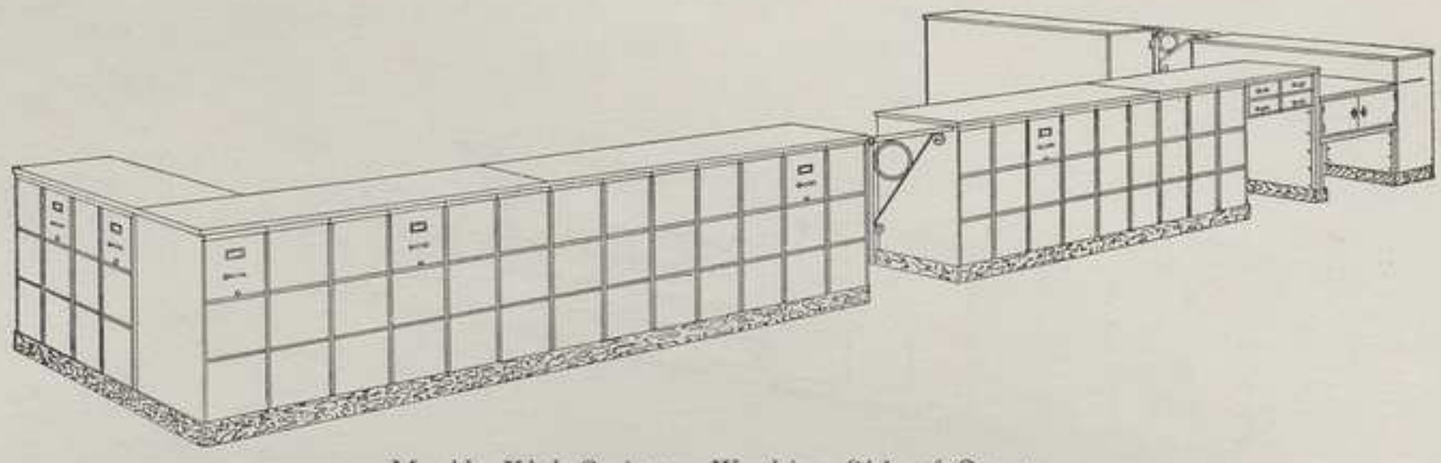
No. C 1473 (Illustrated)

Roller Shelf Section with Roller Curtain

OUTSIDE—	42″ high	32½″ wide	27″ deep
INSIDE—	33″ high	30⅜″ wide	25″ deep

Shelves adjustable every inch.

APPROX. WEIGHT 210 lbs. crated.



Marble Kick Strip on Working Side of Counter

"Built Like a Skyscraper"

Inserts for Counter Height Sections

No. C 1070-1

No. C 1071-5

The insert combinations that are shown on pages 26-31 are all applicable to the counter height sections.

The two sections shown above are only typical—for instance, the 3 x 5 drawers illustrated in the top opening of the C 1070 can be had in place of all or any of the drawers. The same is true of the C 1071 with the document insert. Each or any of the drawers can be likewise equipped for filing folded documents on end.

Our line of sections for use in counters is very large and will meet practically all requirements. There are also some special sections which a "Skyscraper man" can explain to you. Ask for him—there is no charge and "he's trained".

Shaw-Walker Fire-File

THE 4000 LINE

Patents Pending

No. 4070

Four Drawers—For Letters up to 10 x 12

Outside—	52 ″ high	17″ wide	30 ″ deep
Inside Drawer—	10½″ high	12″ wide	25½″ deep
Capacity—	100 Filing inches.		
Approx. Weight	600 lbs. crated.		

No. 4071

Four Drawers—For Legal Papers up to 10 x 14

Outside—	52 ″ high	20$\frac{17}{32}$″ wide	30 ″ deep
Inside Drawer—	10½″ high	15¼″ wide	25½″ deep
Capacity—	100 Filing inches.		
Approx. Weight	225 lbs. crated.		

Shaw-Walker Fire-File for Valuable Papers

THERE are certain classes of correspondence that are too valuable to be filed in the ordinary wood or steel filing cabinets. They mean too much to the successful operation of the business to be exposed to the continual hazard—even though remote—of destruction by fire and water.

Such Papers as

1. Credit Records
2. Paid and unpaid bills
3. Duplicate invoices (billings)
4. Unentered or unfilled orders
5. Purchase correspondence
6. Duplicate purchase orders
7. Attornies' pleas, briefs, manuscripts, etc.
8. Real Estate Correspondence, options, etc.
9. Insurance agency daily report duplicates
10. Trust records of Banks and Trust Companies
11. Inactive Ledger sheets
12. Bills of Lading, unfinished claims, prepaid freight bills
13. Contracts, agreements, leases, etc.
14. Inventories, tax statements and data

are among the many that are worthy of extra thought on the part of the management.

Until recently a sufficient protection was only possible by using safes or vaults—both expensive, bulky and in most cases impossible. So, the great mass of these records has been inadequately protected for want of a proper container.

That records play a very important part in the conduct of modern business no man will deny. Like our modern elastic system of credit they are one of the cornerstones on which business is built. Destroy them and modern business tumbles. If you doubt this consider what it would mean to suddenly have your records taken away from you—as fire can do it. It might even put you out of business.

For such records we now offer the Shaw Walker Fire-File and recommend it as the highest protection ever built into a file against the hazard of fire. Built on the same principles of protection as the famous Shaw-Walker line of Executive Safes (which have never yet lost their contents in a fire) it will adequately protect your records in such fires as might occur in all one and two story frame buildings, all skyscrapers and "fire-proof" office buildings, mill constructed buildings, sprinkled risks, etc.; in other words, it will protect your records in any situation where it will not have to withstand falls from extreme heights or extreme crushing loads.

Ordinary steel files cannot be depended on to give you fire protection. They will resist damage to themselves from fire but, like so called "fireproof" buildings, their contents can be burned out.

We feel that we can advise you fairly on this point since we manufacture steel and wood files as well as the Fire-File.

In securing the protection of the Fire-File, we have not sacrificed the necessary requirements of a good filing cabinet. In fact the Shaw-Walker Fire-File is the easiest operated, most durable file we manufacture. Its extension slides (which are the heart of every file) are practically wear proof, being extra heavy and equipped with our oversized ball bearing rollers in over-weight extension channels and designed to give a life time of service regardless of the extra weight of the drawer due to the insulation and heavier construction. In all respects of material, construction, finish, hardware, appearance, etc., it lives up to the high quality of "Built Like A Skyscraper" products.

The cost of filing in the Fire-File is not much greater than in ordinary steel files and is cheap insurance against the loss of important records.

Let one of our trained "Skyscraper Men" survey these records for you to help determine which ones deserve Fire-File protection. There is no obligation—and the day after the fire you will appreciate the service rendered.

Shaw-Walker Five Drawer File

THE 5000 LINE

No. 5070

Five Drawers—For Letters up to 10 x 12

Outside—	60¼″ high	14¼″ wide	27 ″ deep
Inside Drawer—	10½″ high	12 ″ wide	25½″ deep
Capacity—	125 Filing inches.		
Approx. Weight	215 lbs. crated.		

No. 5071

Five Drawers—For Legal Papers up to 10 x 15

Outside—	60¼″ high	17½″ wide	27 ″ deep
Inside Drawer—	10½″ high	15¼″ wide	25½″ deep
Capacity—	125 Filing inches.		
Approx. Weight	225 lbs. crated.		

These files will take the same inserts as the No. 1070 and the No. 1071.

See Pages 26, 28 and 30

The Utility of a Five Drawer File

WHERE rentals are extremely high and more concentration necessary in an office, it may be desirable to use 5 drawer high letter files. Superficially, the use of 5 drawer files looks like an immediate saving of one-fourth of the floor space. There are, however, other factors to be considered if the net result is not merely a swap of dollars.

The labor required to operate 40 drawers of current correspondence is $1000.00 a year with some variation up or down, depending on the city and the activity of the file. As 4 drawer files the 40 drawers would require 72 sq. ft. of floor space at a maximum. As 5 drawer, the saving would be 18 sq. ft. which at $4.00 a sq. ft. would only amount to $72.00 a year if you could cash in 100% on the saving, which is rarely possible. So it is quite apparent that the slightest drop in the efficiency of the file clerk costing $1000.00 would offset the $72.00 saving of space.

Five drawer files frankly have objections in operation. The bottom drawer is too low and the top drawer is too high for the very best operation. Small girls have a little trouble working the top drawers, especially the back half of it. Tall girls wear out using the bottom and won't do it except under protest. With 5 drawer files you get three good drawers

and two poor ones. With 4 drawer files there are three good drawers and the bottom one is considerably more convenient than the last one in 5 drawer files. If you want to use the top and bottom drawers for last year's letters, it works well, but it is expensive transfer space and generaly one drawer out of four is all that is needed for the purpose, not two out of five.

The Shaw-Walker 5 drawer file is structurally good. Its Skyscraper construction is unusually fortunate in preventing weaving and binding of drawers and producing a rigid case which will stand up and give service.

The drawers are identical with those used in the 4 drawer. Each has the countersunk rod for holding the guides down. They keep the contents of the drawer in good condition, the folders straight and upright—no slipping of small papers onto the bottom of the drawer—no undue shucking of the correspondence.

In actual use, nearly all file clerks make use of a small stool with the top drawer and the bottom drawer and we believe in no sacrifice of efficiency in the actual filing and finding of the correspondence by condensing the drawer and omitting the guide projections.

Shaw-Walker Posting Unit

MODERN Business insists upon maximum quantity and accuracy. The proper keeping of business records from day to day is increasingly dependent on the efficiency of the devices by which they are kept.

If your business requires that accurate records be constantly kept, you will surely be interested in this equipment. Insurance statistics, stock records of all kinds, perpetual inventories, sales records for large businesses, personal and employment records of large concerns,—all these are kept to the best advantage in this Shaw-Walker card record cabinet and desk.

No. C1250 (*5 drawer*)

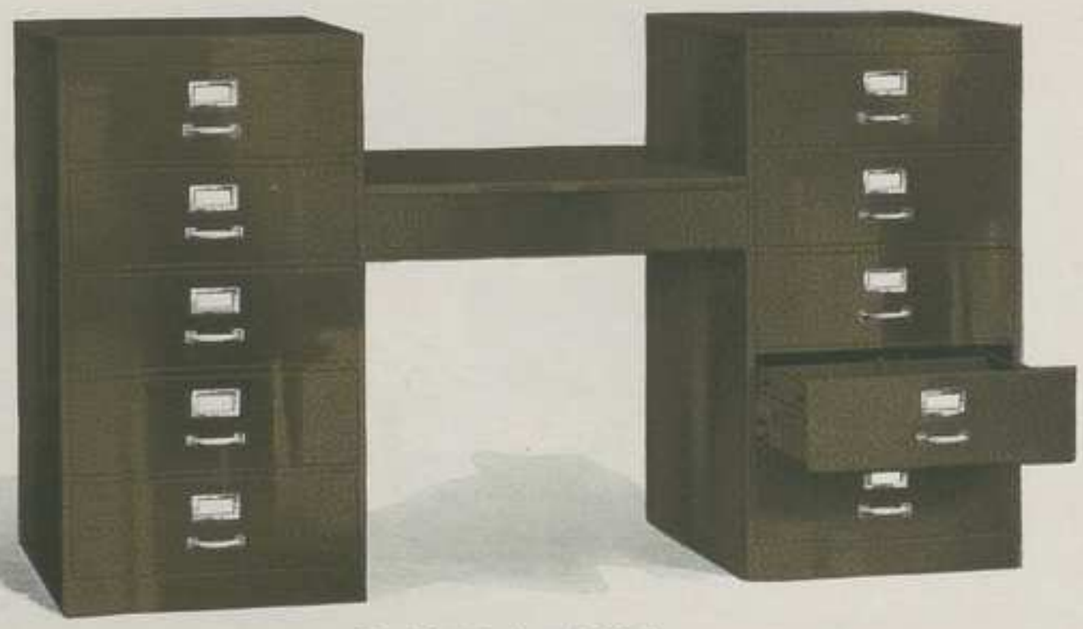
For 5 x 8 cards

OUTSIDE— 42 " high 28 " deep 22⅝" wide
INSIDE DRAWER— 6⅛" high 26½" deep 19¾" wide
CAPACITY EACH TRAY—18 filing inches.
Each drawer holds five 3 x 5 trays or four 4 x 6 trays.
APPROX. WEIGHT—355 pounds

No. C1250

It is difficult for anyone to pull any appreciable weight when the body is even with or in front of the object to be pulled. With this in mind, Shaw-Walker designed a drawer that requires an absolute minimum of physical strength to pull it out of the case. This is the great advantage of this unit, although there are many other outstanding points,—not the least of which is the remarkable capacity. A double pedestal unit will hold about 86,400 three by five cards. This figure is based upon having the cards properly indexed.

When so desired a working bench No. C1255 can be attached to this file as illustrated. The working surface is covered with battleship linoleum bound by bronze binding. It is 30½" from the floor, 28" deep and 30" wide, and makes an ideal posting surface. A box drawer is also a part of this equipment.

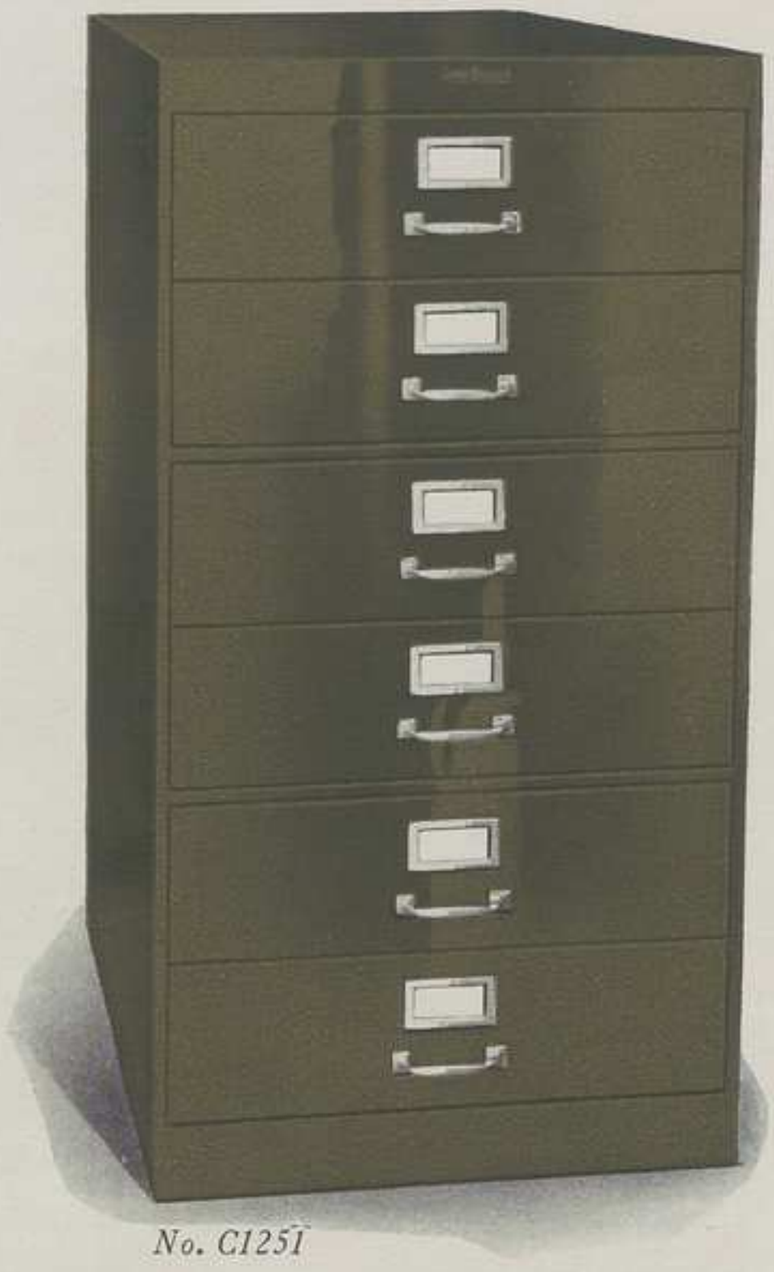


Double Pedestal Unit

Shaw-Walker Posting Unit

AN operator, man or woman, cannot do the best work possible on any office machine that sticks and jams. Besides the actual time lost in forcing the thing to work, there is both a physical and mental strain that plays havoc with good results. A good office machine invariably pays for itself in correct work and salvaged time.

Each of the drawers in every cabinet runs on twelve 3/8″ hardened and polished number one grade steel balls. The slides are expressly made for heavy and constant duty. To the best of our knowledge, this is the easiest running slide available. A seventy-five or one hundred pound drawer, constantly used by an operator of small physical strength, must positively have this kind of a slide. Another advantage is the operator's ability to pull the drawer entirely clear of the case, allowing an absolutely clear field of reference.



No. C1251

No. C1251 (*6 drawer*)

For 3 x 5 or 4 x 6 cards.

Outside—	42 ″ high	22⅝″ wide	28 ″ deep
Inside Drawer—	5⅛″ high	19¾″ wide	26½″ deep

Capacity Each Tray—18 Filing inches.
Each drawer holds five 3 x 5 or four 4 x 6 trays.
Approx. Weight—355 pounds

No. C1255

Linoleum Writing Bed

Dimensions—	6″ high	27⅞″ deep	30 ″ wide
Inside Drawer—	4″ high	25½″ deep	20¼″ wide

Approx. Weight— 100 pounds

No. C1256 (*legs*)

Specify whether left or right side

When in position they hold the writing surface of No. C1255, 30½″ from floor.

For 3 x 5 Cards

For 4 x 6 Cards

For 5 x 8 Cards

THE trays for the cards have steel slides and bottoms and are fitted with regular follower blocks. Net filing capacity of each tray is 18″, from which the card capacity of any desk unit can easily be figured.

Each drawer is fitted with a latch which holds it closed. This latch works in the most natural fashion, easily and smoothly, and is automatic with the opening of the drawer.

Pedestal No. C1251 will hold six drawers, each drawer fitted with either five trays for 3 x 5 cards or four trays for 4 x 6 cards.

Pedestal No. C1250 will hold five drawers, each fitted with three trays for 5 x 8 cards.

Shaw-Walker Horizontal Sections

STEEL horizontal sections, which are all 36″ wide outside, offer the following advantages:—

A variety of standard files may be combined in one stack as illustrated on pages 53 to 58.

Being sectional, these files may be rearranged or added to as the department work increases.

All sections are uniform in appearance, handsome enough for the finest office, sturdy, durable, modern and are "Built Like a Skyscraper" which is explained on pages 8 and 9.

Steel horizontal sections are made in two depths, some units being 27″ deep and others being 19″ deep. When it is desirable to place sections 19″ deep on top of those 27″ deep it is necessary to use a reducer as illustrated on page 53.

Shaw-Walker Sectionets

Steel sectionets, as illustrated on pages 59, 60 and 61, can also be arranged in any combinations. They are ideal for the small office or for a department file, combining, as they do, different sizes of records in the same stack.

They are made in one width 18″, and one depth 19″ only, these being outside measurements.

The sectionets as described above will intermember with the horizontal sections. When horizontal sections are placed on top of sectionets, it is always necessary to have two stacks of the latter side by side in order to make the 36″ width. It is not necessary, however, to use a connector in this case. When sectionets are placed on top of the horizontal sections it is then necessary to have a connector. In the two cases mentioned above, the horizontal sections referred to are of the 19″ depth.

If sectionets are placed on top of horizontal sections 27″ deep, it is necessary to use a reducer, which also acts as a connector.

Locks for Horizontal Sections and Sectionets

Individual drawer locks can be furnished for any horizontal section or sectionet. When individual or combination locks are furnished the stack is so arranged that it cannot be taken apart unless the drawer or drawers in question are unlocked. Combination locks which will lock all drawers of a section simultaneously can also be furnished.

Horizontal sections and sectionets are furnished in olive green, mahogany and walnut as per price list. There is an extra charge for all other finishes.

It must be kept in mind that there are any number of possible combinations and the one shown is merely one of the many.

A Stack of Shaw-Walker Horizontal Sections and Sectionets

No. 1006—Top

No. 1084—Bookcase Section

No. 1055—Four drawer 5 x 8 Card Section. Net filing capacity 68″.

No. 1050—Six drawer 3 x 5 Card Section. Net filing capacity 102″.

No. 1510—Three drawer sectionet document file at left. Net filing capacity 51″.

No. 1517C—Two check drawer sectionet and cupboard at right. Net filing capacity for checks 34″.

No. 1042—Two drawer storage section.

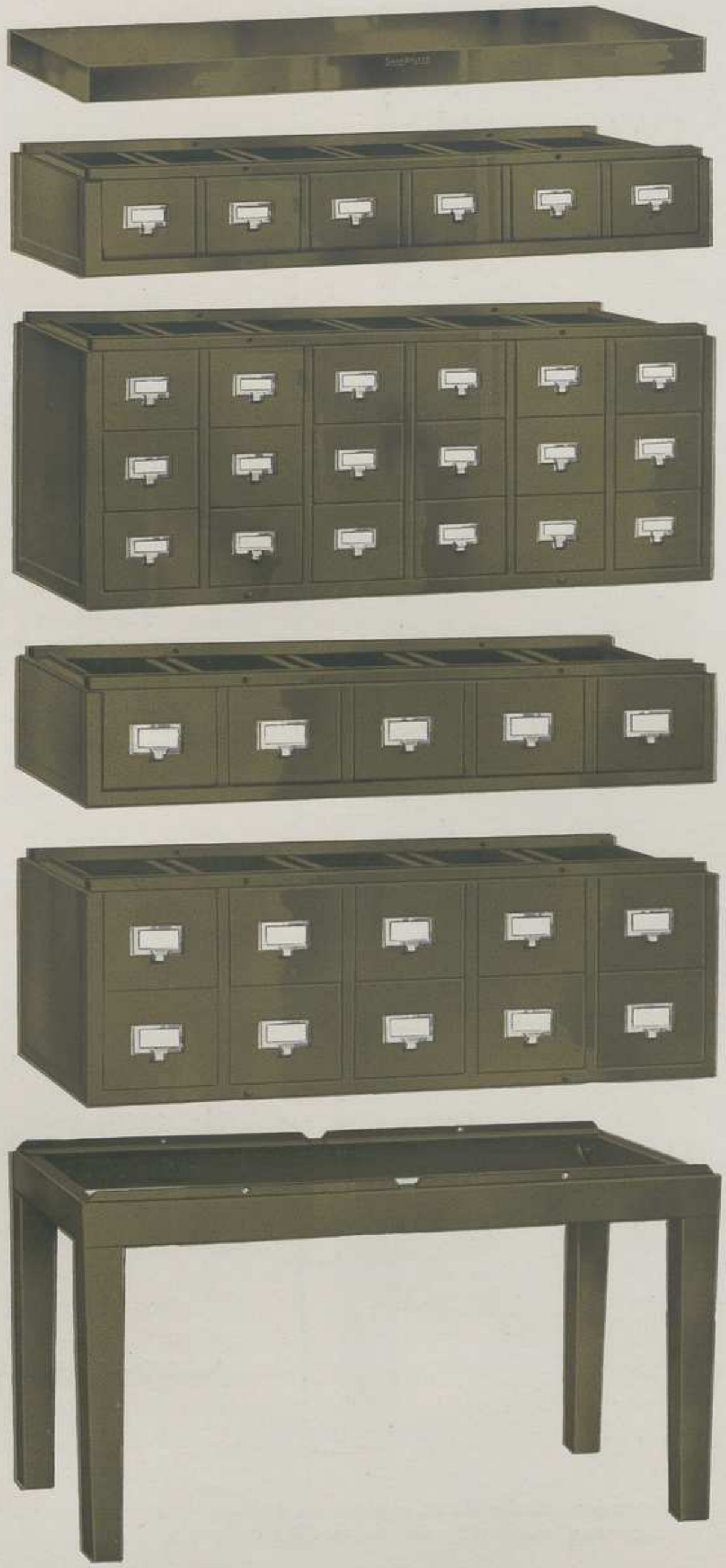
No. 1101 —Reducer.

No. 1060—Two drawer letter file. Net filing capacity 50″.

No. 1036—Sanitary Base.

For outside and inside dimensions of the above sections as well as all other horizontal sections and sectionets, see pages 52 to 61.

Shaw-Walker Horizontal Sections



No. 1006 Top

No. 1006 Top—2″ high for sections 19″ deep. Approx. shipping weight 36 lbs.

No. 1050

Six Drawers—For 3 x 5 Cards

OUTSIDE—5″ high, 36″ wide, 19″ deep
INSIDE DRAWER—3¾″ high, 5⅛″ wide, 16½ deep
CAPACITY—100 Filing inches
APPROX. WEIGHT—55 lbs. crated.

No. 1051

Eighteen Drawers—For 3 x 5 Cards

OUTSIDE—13 7/16″ high, 36″ wide, 19″ deep
INSIDE DRAWER—3¾″ high, 5⅛″ wide, 16½″ deep
CAPACITY—300 Filing inches
APPROX. WEIGHT—105 lbs. crated.

No. 1052

Five Drawers—For 4 x 6 Cards

OUTSIDE—6″ high, 36″ wide, 19″ deep
INSIDE DRAWER—4¾″ high, 6⅛″ wide, 16½″ deep
CAPACITY—82½ Filing inches
APPROX. WEIGHT—60 lbs. crated.

No. 1054

Ten Drawers—For 4 x 6 Cards

OUTSIDE—11 3/16″ high, 36″ wide, 19″ deep
INSIDE DRAWER—4¾″ high, 6⅛″ wide, 16½″ deep
CAPACITY—165 Filing inches
APPROX. WEIGHT—85 lbs. crated.

No. 1037

High Base

No. 1037—High base 19″ high for sections 19″ deep. Legs fitted with domes of silence. Approx. shipping weight—32 lbs. crated.

Shaw-Walker Horizontal Sections

No. 1006 Top

No. 1006 Top—2″ high for sections 19″ deep. Approx. shipping weight 36 lbs.

No. 1091

Three Drawers—For 6 x 9 Cards

Outside—8½″ high, 36″ wide, 19″ deep
Inside Drawer—6¾″ high, 9¼″ wide, 16½″ deep
Capacity—50 Filing inches
Approx. Weight—90 lbs. crated.
Mounted on roller slides.

No. 1090

Sliding Shelf

2″ high, 36″ wide, 19″ deep
Approx. Weight—30 lbs. crated.

No. 1080

Six Drawers—For folded documents

Outside—12″ high, 36″ wide, 19″ deep
Inside Drawer—11″ high, 4¾″ wide, 17″ deep
Capacity—99 Filing inches
Approx. Weight—95 lbs. crated.

No. 1261 (not illustrated)

Two Drawers—For Filing Legal papers up to 10 x 15

Outside—12″ high, 36″ wide, 19″ deep
Inside Each Drawer—10½″ high, 15¼″ wide, 16½″ deep
Capacity—34 Filing inches
Approx. Weight—85 lbs. crated.

No. 1101

Reducer for stack of 19″ horizontals on 27 3/16″ horizontals. 1¼″ high, 36″ wide, 27 3/16″ deep.
Approx. Weight—22 lbs. crated.

No. 1061

Two Drawers—For Legal Papers up to 10 x 15

Outside—12″ high, 36″ wide, 27 3/16″ deep
Inside Each Drawer—10½″ high, 15¼″ wide, 25½″ deep
Capacity—50 Filing inches
Approx. Weight—105 lbs. crated.
Can be furnished with drawer divided for documents similar to No. 1071-5, page 30.
Mounted on roller slides.

No. 1036

Sanitary base. 9″ high, 36″ wide, 27 3/16″ deep.
Approx. Weight—32 lbs. crated.
Legs fitted with domes of silence.

Shaw-Walker Horizontal Sections

No. 1006 Top

No. 1006 Top—2″ high for sections 19″ deep.
Approx. Weight—36 lbs. crated

No. 1084

Bookcase Section

Bookcase Section. Glass door front. Receding door 13 7/16″ high, 36″ wide, 19″ deep
Inside Capacity—34″ for books up to 11 x 18
Approx. Weight—60 lbs. crated

No. 1094

Storage Section

13 7/16″ high, 36″ wide, 19″ deep
Inside Each Drawer—3½″ high, 10 7/8″ wide, 17 3/8″ deep
High backs and sides. No interior fittings. Each drawer has suspension stops.
Approx. Weight—100 lbs. crated

No. 1042

Storage Section

Outside—6″ high, 36″ wide, 19″ deep
Inside Each Drawer—4 3/4″ high, 16 1/16″ wide, 17 3/8″ deep
Two box drawers with high backs and sides. No interior fittings. Each drawer has suspension stops.
Approx. Weight—55 lbs. crated

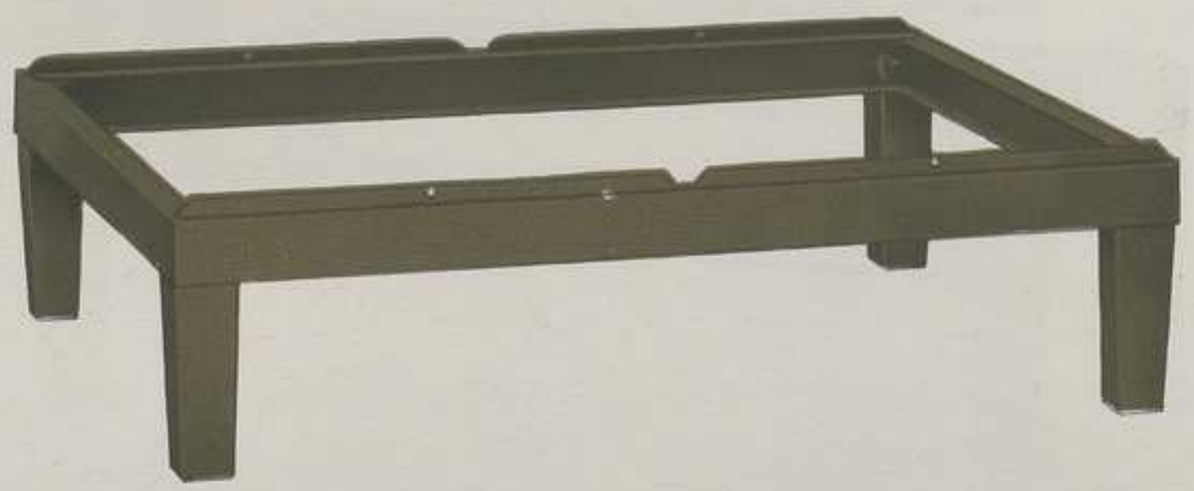
No. 1101 (not illustrated)

See Page 55.

No. 1092

Four Drawers—For Blue Print and Map Section

Outside—12″ high, 36″ wide, 27 3/16″ deep
Inside Drawer—2¼″ high, 34″ wide, 25½″ deep
Each drawer is made with hood at back and compressor at front to prevent papers from curling. Drawers operate on rollers.
Approx. Weight—125 lbs. crated



No. 1038

Sanitary Base

9″ high, 36″ wide, 27 3/16″ deep
Approx. Weight—40 lbs. crated

Shaw-Walker Horizontal Sections

No. 1006 Top

No. 1006 Top—2″ high for sections 19″ deep.
Approx. Weight—36 lbs. crated

No. 1055

Four Drawers—For 5 x 8 Cards

Outside—7″ high, 36″ wide, 19″ deep
Inside Drawer—5¾″ high, 8⅛″ wide, 16½″ deep
Capacity—66 Filing inches
Approx. Weight—60 lbs. crated

No. 1089

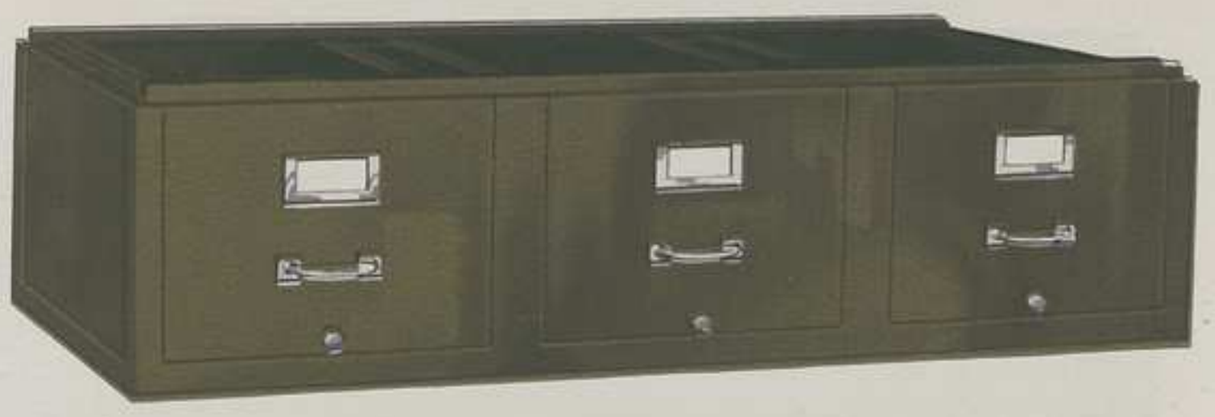
Three Drawers—For Checks up to 4¼ x 9¾

Outside—6″ high, 36″ wide, 19″ deep
Inside Drawer—4¾″ high, 9⅞″ wide, 17″ deep
Capacity—50 Filing inches
Approx. Weight—60 lbs. crated

No. 1262

Three Drawers—For Bills and Invoices up to 7½ x 9¾

Outside—9¾″ high, 36″ wide, 19″ deep
Inside Drawer—8¼″ high, 10 1/16″ wide, 16½″ deep
Capacity—50 Filing inches
Approx. Weight—110 lbs. crated



No. 1081

Twelve Drawers—For Legal Blanks or Electrotypes

Outside—12″ high, 36″ wide, 19″ deep
Inside drawer without partition 1 7/16″ high, 16 1/16″ wide, 17½″ deep
If partition is inserted in drawer, there are two compartments, which are 1 7/16″ high, 8⅝″ deep and 16 1/16″ wide.
Approx. Weight—105 lbs. crated

No. 1037

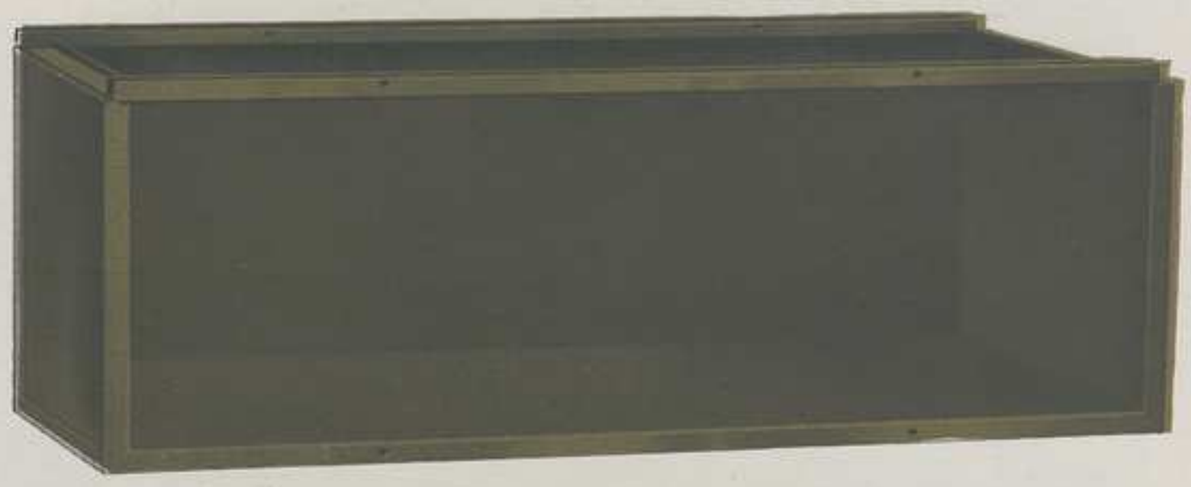
High Base

19″ high, 36″ wide, 19″ deep
Approx. Weight—30 lbs. crated
Legs fitted with domes of silence.

Shaw-Walker Horizontal Sections

No. 1004 Top

2″ high, 36″ wide, 27 3/16″ deep



No. 1087

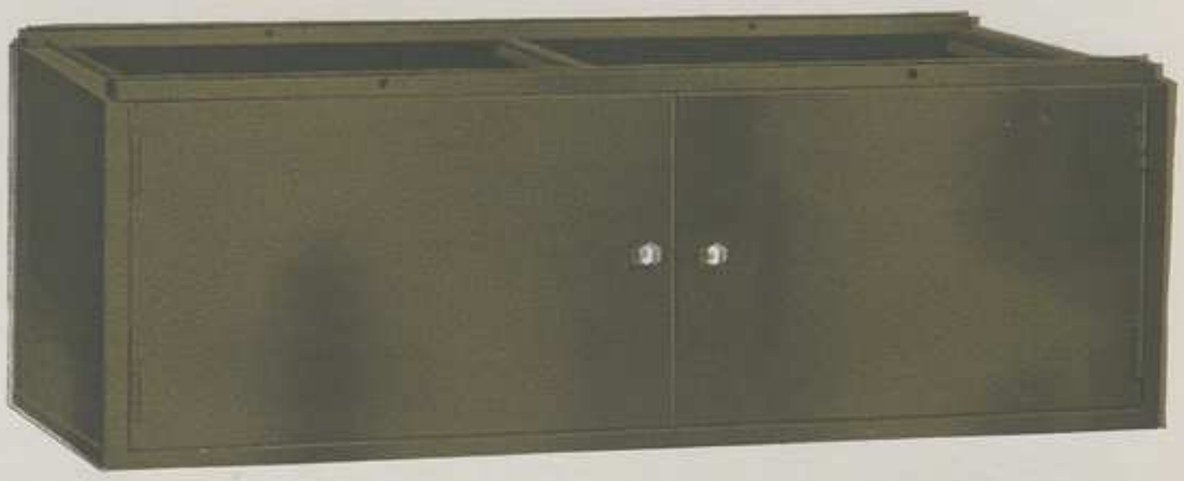
Open Storage Section

12″ high, 36″ wide, 19″ deep
INSIDE—11¼″ high, 34⅜″ wide, 18¾″ deep
Can be equipped with shelves if desired.
APPROX. WEIGHT—30 lbs. crated.

No. 1104

Truck Handle

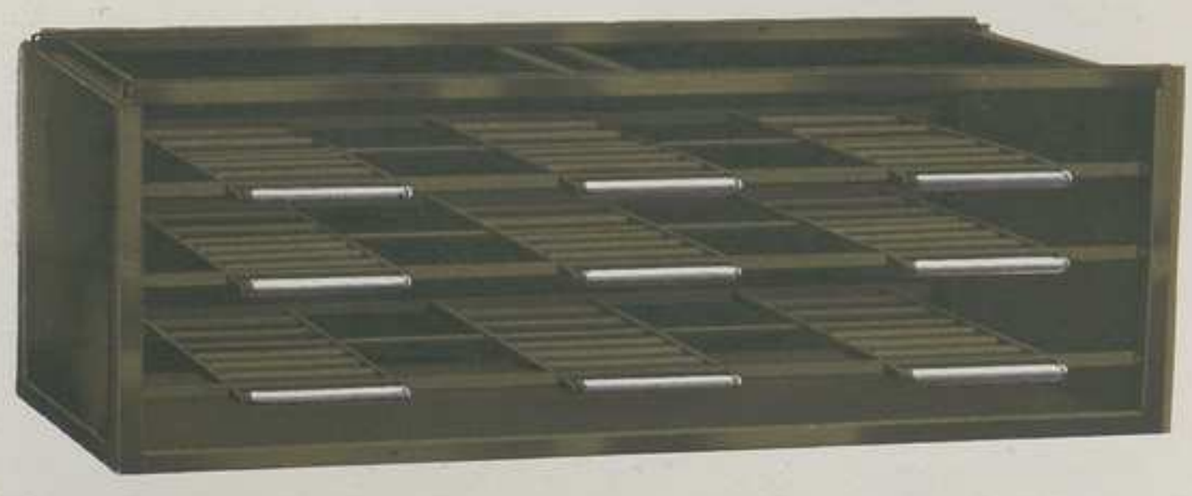
Can be placed between sections at convenient height for handling stack of sections on truck base.
¾″ high, 36″ wide, 19″ deep
APPROX. WEIGHT—32 lbs. crated.



No. 1044

Locker and Cupboard Section

OUTSIDE—12″ high, 36″ wide, 19″ deep
INSIDE—11¼″ high, 34⅜″ wide, 18½″ deep
Equipped with shelves if desired.
APPROX. WEIGHT—50 lbs. crated.



No. 1095

Roller Shelf Section

Equipped with three roller shelves. Adjustable every inch.
OUTSIDE—12″ high, 36″ wide, 19″ deep
INSIDE—11¼″ high, 33⅝″ wide, 18¾″ deep
APPROX. WEIGHT—55 lbs. crated.

No. 1095D—Same as No. 1095 with 2 steel doors.

No. 1101

Reducer

For stacking 19″ horizontals on 27 3/16″ horizontals.
1¼″ high, 36″ wide, 27 3/16″ deep
APPROX. WEIGHT—22 lbs. crated.

No. 1031

Vault Truck Base

Has two 8″ stationary wheels and two 6″ ball bearing swivel wheels, all with rubber tires.
10½″ high, 36″ wide, 19″ deep
APPROX. WEIGHT—195 lbs. crated.

Shaw-Walker Sectionets

No. 1500 Top

No. 1508
Legal Blank
Section

No. 1510
Document File

No. 1504
or
No. 1505
For papers up
to 10 x 12 or
10 x 15

No. 1501
Sanitary Base

No. 1500 Top

No. 1516
For 3 x 5 Cards

No. 1525
For 8 x 5 Cards

No. 1503
Cupboard
Section

No. 1501
Sanitary Base

No. 1500 Top

No. 1513
For 4 x 6 Cards

No. 1514
For 5 x 8 Cards

No. 1529
Storage Drawer

No. 1502
High Leg Base

No. 1500 Top

No. 1512
For 3 x 5 Cards

No. 1546
For 4 x 6 Cards

No. 1509
Storage Section

No. 1501
Sanitary Base

Shaw-Walker Sectionets

No. 1500—Top
1¾" high, 18" wide, 19" deep. For any steel sectionet. Approx. weight—5 lbs. crated.

No. 1512—For 3 x 5 Cards
Outside—5" high, 18" wide, 19" deep. Inside Drawer 3¾" high, 5⅛" wide, 16½" deep. For cards 3" high x 5" wide. Capacity — 49½" filing inches. Approx. weight — 25 lbs. crated.

No. 1516—For 3 x 5 Cards
Outside—10" high, 18" wide, 19" deep. Inside Drawer 3¾" high, 5⅛" wide, 16½" deep. For cards 3" high x 5" wide. Capacity—99 filing inches. Approx. weight—40 lbs. crated.

No. 1513—For 4 x 6 Cards
Outside—6" high, 18" wide, 19" deep. Inside Drawer 4¾" high, 6⅛" wide, 61½" deep. For cards 4" high x 6" wide. Capacity—33 filing inches. Approx. weight—25 lbs. crated.

No. 1546—For 4 x 6 Cards
Outside—12" high, 18" wide, 19" deep. Inside Drawer 4¾" high, 6⅛" wide, 16½" deep. For cards 4" high x 6" wide, Capacity — 66 filing inches. Approx. weight — 38 lbs. crated.

No. 1561—Locker Section
Outside—10" high, 18" wide, 19" deep. Four box drawers 3 x 5 size with cupboard in center. All equipped with individual locks, all different. Closed top and partitions between each drawer. Approx. weight—55 lbs. crated.

No. 1501—Sanitary Base
9" high, 18" wide, 19" deep. For any steel sectionet. Approx. weight—15 lbs. crated.

No. 1500—Top
1¾" high, 18" wide, 19" deep. For any steel sectionet. Approx. weight—5 lbs. crated.

No. 1514—For 5 x 8 Cards
7" high, 18" wide, 19" deep inside. For cards 5" high x 8" wide. Capacity — 33 filing inches. Approx. weight—27 lbs. crated.

No. 1525—For 8 x 5 Cards
10" high, 18" wide, 19" deep. Inside Drawer 8¾" high, 5⅛" wide, 16" deep. For cards 8" high x 5" wide. Capacity—49½ filing inches. Approx. weight— 38 lbs. crated.

No. 1517-C—For Checks and Cupboard
Outside—12" high, 18" wide, 10" deep. Inside Drawer 4¾" high, 9⅞" wide, 16¾" deep. 33 filing inches. Approx. weight —45 lbs. crated.

No. 1517-D—(Not illustrated)
Same as above except one document drawer replaces cupboard section.

No. 1508—Legal Blank Section
Outside—12" high, 18" wide, 19" deep. Six drawers—Each drawer has two compartments each 1 1/16" high, 16 1/16" wide, 8⅝ deep. Removable partition gives one compartment 1 1/16" high, 16 1/16" wide, 17½" deep. Finger hole in bottom of each compartment near front facilitates handling papers. Approx. weight—50 lbs. crated.

No. 1502—High Leg Base
19" high, 18" wide, 19" deep. For any steel sectionet. Approx. weight—18 lbs crated.

Shaw-Walker Sectionets

No. 1500—Top
1¾″ high, 18″ wide, 19″ deep. For any steel sectionet. Approx. weight—5 lbs. crated.

No. 1500—Top
1¾″ high, 18″ wide, 19″ deep. For any steel sectionet. Approx. weight—5 lbs. crated.

No. 1503 and 1503-L Cupboard Section
12″ high, 18″ wide, 19″ deep. Inside—11¼″ high, 16⅜″ wide, 18½″ deep. Can be equipped with shelves adjustable every inch. Approx. weight—20 lbs. crated.

No. 1503-L — Same outside measurements as above. Inside—11¼″ high, 15¾″ wide, 17¾″ deep. Can be equipped with plain shelves adjustable every inch. Approx. weight—20½ lbs. crated.

No. 1509—Storage Section
Outside—12″ high, 18″ wide, 19″ deep. Inside dr.—3⅛″ high, 16 1/16″ wide, 17 1/16″ deep. Approx. weight — 37 lbs. crated. Box drawers with high sides and backs. No interior fittings.

No. 1510—Document File
Outside—12″ high, 18″ wide, 19″ deep. Inside dr.—11″ high, 4 11/16″ wide, 17″ deep. Capacity—49½ filing inches. Approx. weight — 40 lbs. crated.

No. 1548—Sliding Shelf
2″ high, 18″ wide, 19″ deep. Approx. weight — 12 lbs. crated.

No. 1529—Storage Drawer
Outside—6″ high, 18″ wide, 19″ deep. Inside dr.—4¾″ high, 16 1/16″ wide, 17 1/16″ deep. Box drawer with high sides and back. No interior fittings. Approx. weight — 25 lbs. crated.

No. 175—Coin Tray
Made of wood. Eight compartments for coin and four for bills. Fits No. 1529 Storage Section. Approx. weight—2 lbs. crated.

No. 1530—For sheets up to 12 x 12
Outside—14⅝″ high, 18″ wide, 19″ deep. Filler can be removed giving space for sheets 12″ high by 15″ wide. Maximum inside measurement—15¼″ wide, 12¾″ high, 17″ deep. Capacity—17 filing inches. Approx. weight — 85 lbs. crated.

No. 1504—For papers up to 10 x 12
Outside—12″ high, 18″ wide, 19″ deep. Inside dr.—10½″ high, 12″ wide, 17″ deep. Capacity—16¾ filing inches. Approx. weight—50 lbs. crated. Can be used as legal size file by removing dummy fillers.

No. 1599—Low Base
2¼″ high, 18″ wide, 19″ deep. Can be placed directly on the floor or can be equipped with casters. For any steel sectionet. Approx. weight—8 lbs. crated.

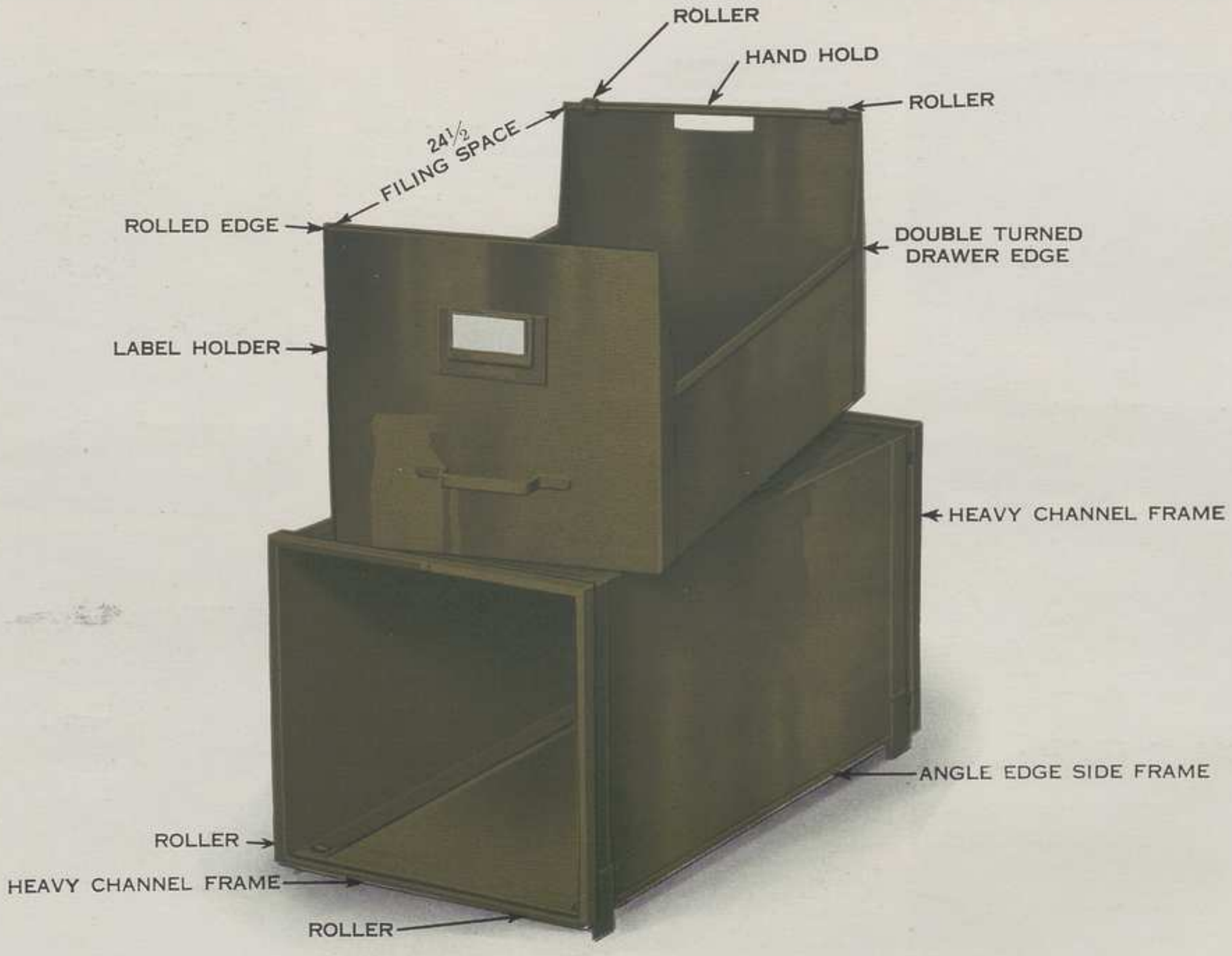
No. 1501—Sanitary Base
9″ high, 18″ wide, 19″ deep. For any steel sectionet. Approx. weight—15 lbs. crated.

No. 1502—High Leg Base
19″ high, 18″ wide, 19″ deep. For any steel sectionet. Approx. weight—18 lbs. crated.

Shaw-Walker Dust-Proof Transfer Case

Patent Applied For

FOR LETTERS AND LEGAL DOCUMENTS



A NEW design and improved manufacturing methods permit this new dust-proof transfer case at the same price as the old kind.

The open side, open bottom, open back transfer case was not built and sold because it was better but because it was cheap enough in construction to meet the public demand for a low price.

A transfer case needs to be good as well as cheap. It occupies a distinct place in the establishment—some forgotten corner in the basement or storeroom where dust is no disgrace and mice and rats hide.

To store letters, orders, etc., in an open case unprotected from dust and mice is bad business when you expect the file clerk to search for your letters in good clothes that she has a right to protect, whether or not you get your letters.

The new Shaw-Walker dust-proof transfer case is a water-tight case except for the end and bottom which are closed by the front and bottom of the drawer. It is welded throughout, strong and sturdy, well finished in olive green and will protect your letters and orders as no other transfer case will do. It possesses all the features of the old transfer case as well as those described above.

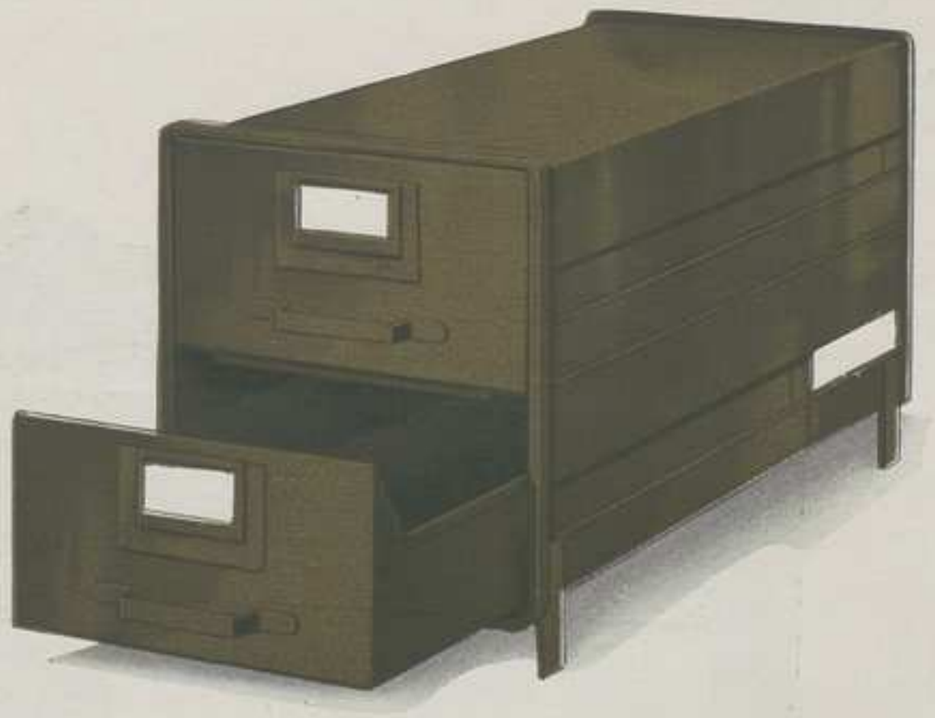
Made only in letter and cap sizes.

Shaw-Walker Transfer Cases

THESE six sizes of transfer cases are electrically welded throughout. The frame work is so rigid that four men can't change its shape. Can be stacked almost to any height. Cases interlock—stacks interlock. No sag—no weave—no bind. Good looking. Case is as illustrated with an open bottom and back and one-half of each side is closed by the side of the drawer.

DRAWERS

Drawers in both types are the same and glide freely and smoothly on four



For 3 x 5, 4 x 6 and Hollerith

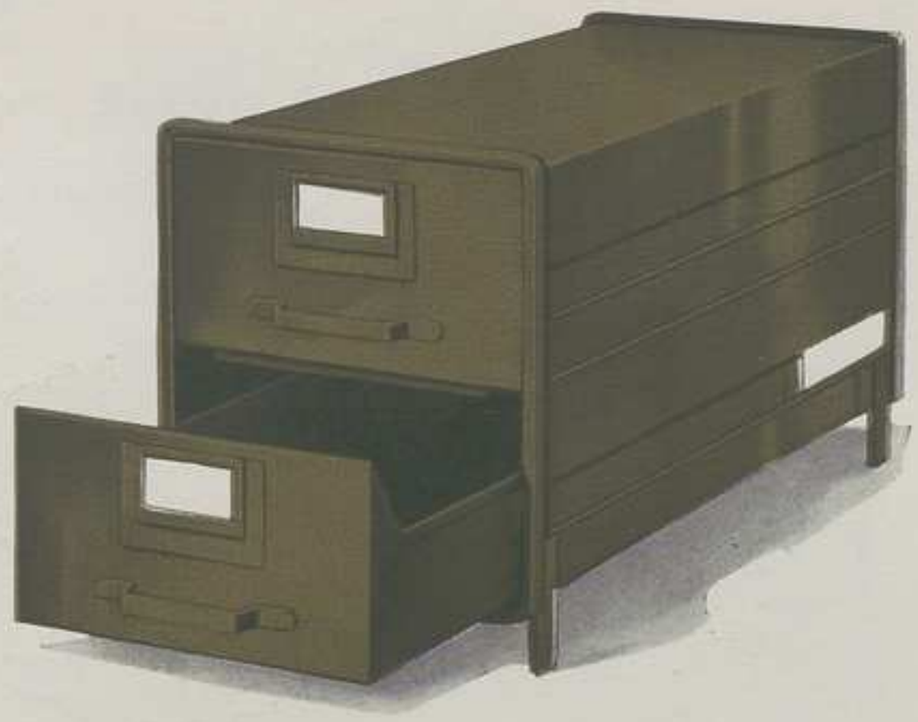
rollers. Load the drawer to capacity and it will still move easily.

FEET

The bottom case of each stack may be equipped with broad smooth feet (1309), which act as casters, do not mar the floor and permit moving the stack with ease.

FASTENING DEVICE

When cases are stacked side by side a fastening device can be used to hold these stacks together. In a battery of

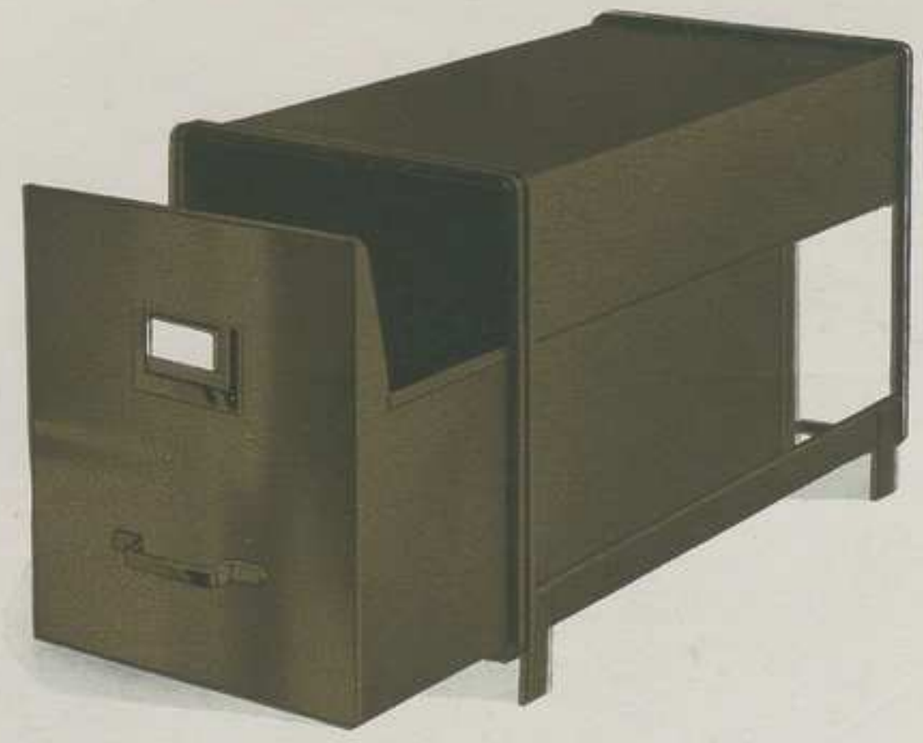


For Checks
Invoice (one drawer) not illustrated

transfer cases the fastener is used between the topmost cases of each stack. In spite of any unevenness in the floor, it will hold the cases in perfect alignment and prevents the stacks from tilting away from each other—stock No. 1310. These are furnished without charge upon request.

FOLLOWER BLOCK

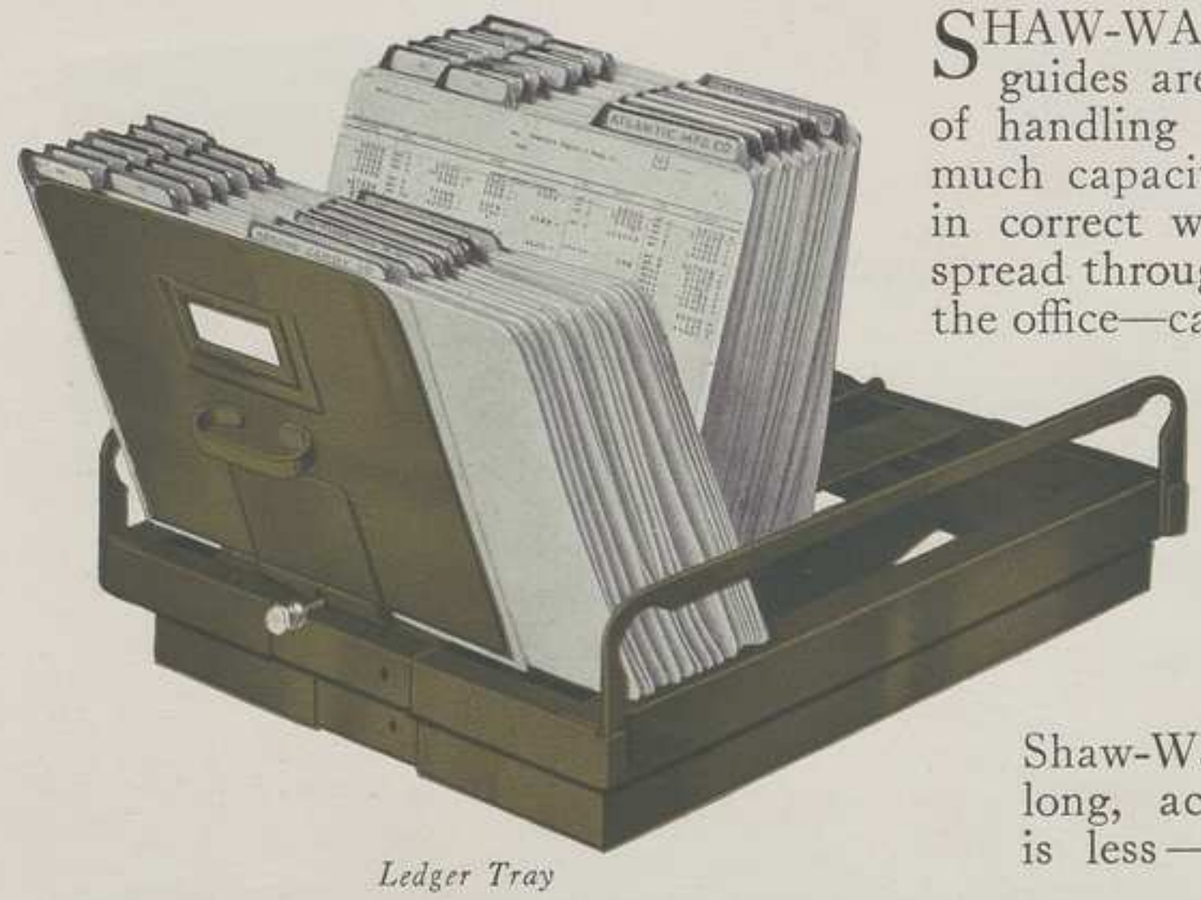
The follower block is not included except when ordered. It fits in slots in bottom, no rod being required.



For Ledger Sheets

Machine Bookkeeping Equipment

Ask for Special Circular



Ledger Tray

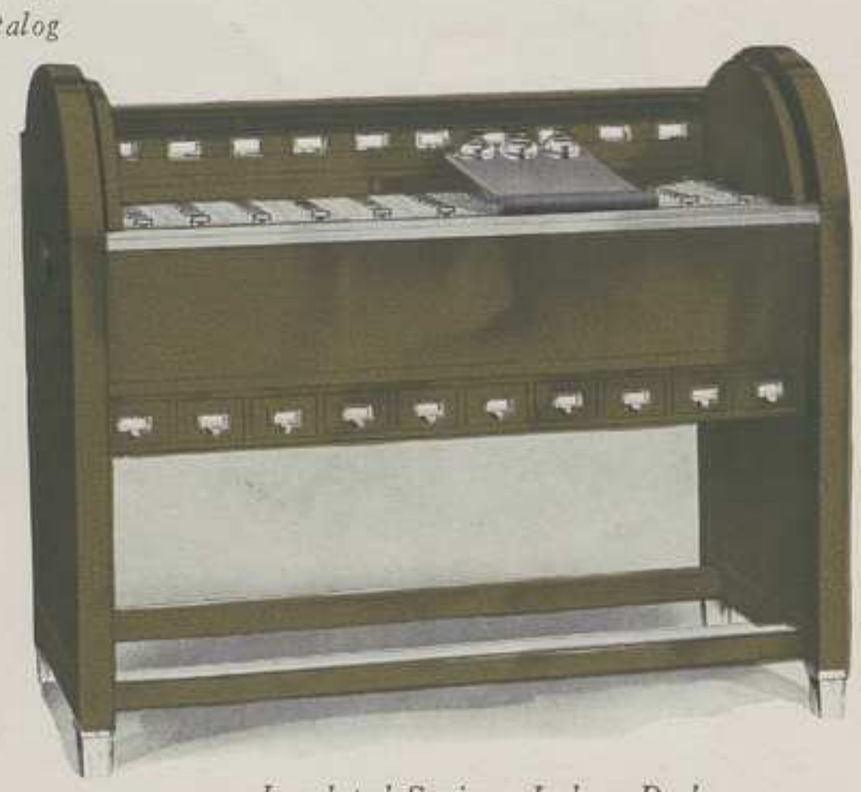
SHAW-WALKER posting trays, cards and guides are rapidly replacing other methods of handling accounts, because: one tray has as much capacity as several binders—accounts are in correct working position in one place, not spread through several binders scattered around the office—cards can be correctly indexed with Shaw-Walker guides —because of their weight and stiffness, cards can be handled more rapidly than sheets—cards slip into place in machine with least adjustment—cards drop into position in tray while loose-leaf sheets must be fitted into binders—Shaw-Walker accessories "stand up" under long, active service — initial investment is less — upkeep and labor cost are less.

Banking Equipment

Ask for Special Catalog

Whether it is equipment for a new bank or additions or rearrangements for one already established, Shaw-Walker has equipment that can be economically applied to bank work.

The bank ledger desk illustrated here is one of the many Shaw-Walker items now being used successfully by banks. Some of its many features are: reduction of labor cost, the saving of vault space, the saving of floor space by the concentration of 10,000 or more accounts and the accessibility of accounts of two or more persons at the same time because they are card posted.



Insulated Savings Ledger Desk

Commercial Bookkeeping Desk

The Commercial bookkeeping desk also illustrated is another one of the Shaw-Walker labor saving units for bank use. The uses of the two units illustrated as well as all other Shaw-Walker products adaptable for bank use are fully described in a special catalog.

Call in a "Skyscraper" man and let him make suggestions as to how this equipment can more effectively help your business. There is no obligation.

"Built Like a Skyscraper"

Executive Safes

Ask for Special Catalog

No. 2020 *No. 2033* *No. 2042* *No. 2056*

WITH offices and general businesses of today being housed in modern fireproof buildings and skyscrapers, the problem of proper record protection has become an entirely different one from what it was fifteen years ago.

In buildings of the above type where the fire is confined to the contents, rather than the building itself, complete protection for all valuable papers can now be secured at a relatively low cost.

The special catalog, "Years to Create—Minutes to Cremate", fully explains why the line of Shaw-Walker Executive Safes cover 85% of all risks. The catalog is free on request and a "Skyscraper" man will gladly call and go over your protection problems in detail with you.

Underwriters' Labeled Safes

Ask for Special Catalog

No. 2401

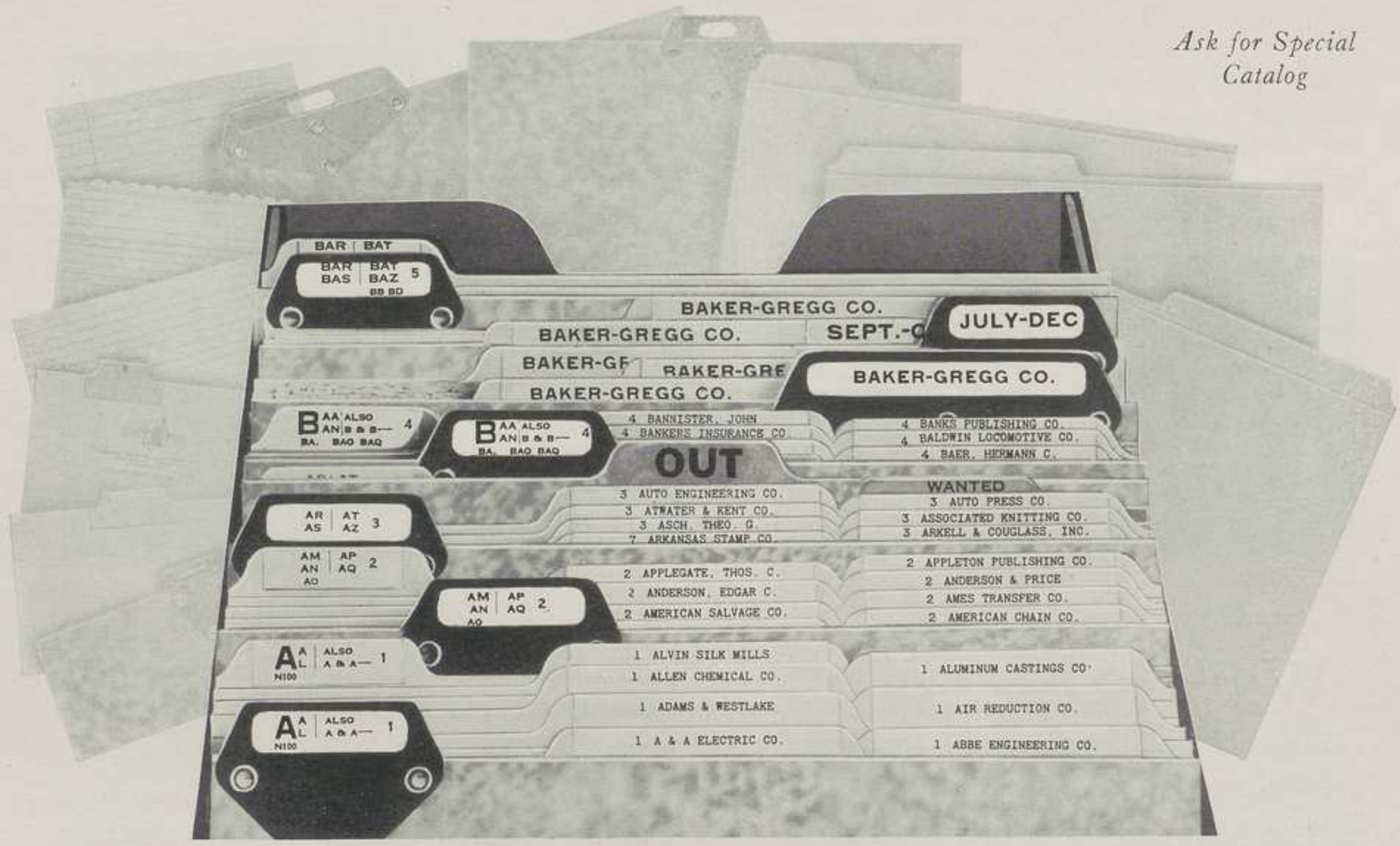
For severe exposure risks Shaw-Walker also have a line of Underwriters' A and B label safes. Beside this label for fire exposure they also carry the T-20 burglar rating label, which entitles the owner to a 20% reduction on his insurance rate.

A special catalog explaining the adaptation of these safes to your business will be mailed you on request.

No. 2408

Cards - Guides - Folders

Ask for Special Catalog



IN buying an automobile, your first question is about the motor—with a watch, it is about the movement. When you buy a filing cabinet, do you remember to ask about the method of indexing and filing letters in that cabinet?

Shaw-Walker indexing of cards and letters is recognized the country over for its simplicity and accuracy.

No filing equipment is complete without intelligent installation. Shaw-Walker experts come in contact with all sorts and kinds of filing. They know why certain systems succeed and why others fail. They are trained to help you select the system which will prove satisfactory in your particular business. Shaw-Walker operates its business on the policy that filing cabinets and indexing must be properly installed to produce the results that the customer needs, otherwise satisfaction will not result. This service is a part of the equipment we furnish.

Besides the indexing, Shaw-Walker makes a complete line of cards, card forms and folders. Ask for our special catalog on supplies.

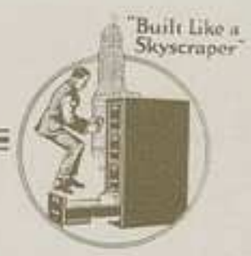
SPECIAL CARD FORMS

Shaw-Walker is equipped to furnish special forms any size, stock or special tabbed, ruled and printed in any color for every class of business. We will submit samples of stock, grade, design of forms, samples of cards that increased efficiency and decreased filing labor for people in your line of business.

A form card to be effective must have certain specifications:

1. Ruled and printed in colors—to offer clearer visibility—restfulness to the eye.
2. Rotary die cut—each and every card must be identical.
3. Grade of stock—important to give long life, stiffness for handling, etc.
4. Neatness in ruling and printing—to speed up entering.
5. Colors and grade of cards must be stock so duplication at a later date will match.

We can meet your specifications no matter how severe they may be, because our equipment is modern in every respect. Our card stock is mill run to our own specifications and our printers have spent a lifetime making cards of every description for some of the smallest and largest businesses in the world.



The "Built Like a Skyscraper" Policy

THE Shaw-Walker Company is in a position to furnish any firm practically any desired equipment, on the unit plan.

In days gone by it was often impossible to figure out the needs of any firm in the way of filing equipment of various kinds with the knowledge that, as business expanded, additional equipment could be added that would match that already in use.

Now, however, any firm can feel sure that, in buying Shaw-Walker equipment, they can always add to it when necessary and have it match in every respect what they have purchased previously.

Shaw-Walker manufactures a complete line of standard filing equipment for practically every purpose to which it may be put by any firm. This equipment is made in both wood and steel, in the upright, counter height, horizontal and sectionet sizes. It has not been the intention to illustrate and describe this complete line in this book, so if you do not find here just what you are looking for, get in touch with our nearest branch office or dealer or write the home office at Muskegon, Michigan. Literature concerning the equipment you are interested in will be sent you at once.

The standard finish on steel equipment is a beautiful olive green enamel which will harmonize with most any firm furnishings. The standard color on wood cabinets is oak. Both steel and wood equipment can be furnished, however, in mahogany or walnut finish. Special finishes can be furnished to order, matching any color desired.

Plant facilities are adequate to insure at all times prompt delivery on stock items, thus saving you vexatious delays. This also makes possible the standardization of branch office and dealers' warehouse stocks. Such progressive ideas have always been paramount in the minds of the Shaw-Walker executives and it is these policies that have made the Company the outstanding manufacturer in its field.

Shaw-Walker Guarantee

ALL Shaw-Walker goods are guaranteed to be exactly as represented in every particular and to give perfect satisfaction in any locality and under all circumstances. All of which in common verbiage means: That we do not limit our responsibility to thirty days or even one year, but are making filing devices of a quality to give you a lifetime of perfect service; if they do not, through any fault of ours, you have only to call on us to make good.

THE SHAW-WALKER COMPANY

PRESIDENT

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